



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

THE OXFORD COLLEGE OF PHARMACY

- Name of the Head of the institution **Dr. Padmaa M Paarakh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08061754694**
- Mobile no **9880681532**
- Registered e-mail **pharmacyprincipal@theoxford.edu**
- Alternate e-mail **padmaamparakh@gmail.com**
- Address **NO 6/9, I MAIN BEGUR ROAD
HONGASADNRA**
- City/Town **BANGALORE**
- State/UT **KARNATAKA**
- Pin Code **560068**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Rajiv Gandhi University of Health Sciences**
- Name of the IQAC Coordinator **Dr. Gururaj S Kulkarni**
- Phone No. **08061754694**
- Alternate phone No. **080-61754699**
- Mobile **9886564346**
- IQAC e-mail address **skguru2006@gmail.com**
- Alternate Email address **oxfordceutics@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://www.theoxford.edu/pharmacy/pdf/AQAR%20Report%202019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.theoxford.edu/pharmacy/pdf/CALENDAR%20OF%20EVENTS%202020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.54	2018	30/11/2018	29/11/2023

6. Date of Establishment of IQAC

05/07/2010

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Pharmaceuticals, Pharmacology	Short-term Research Grants for Undergraduate Students - 2020-21	RGUHS Bangalore	2020-21/ 6 months	43000.00

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Initiated professional, cultural and sports activities for students during pandemic situation.
2. Initiated Best student award to the outgoing student with a cash prize and a citation for every academic year.
3. Industrial Orientation activities for B.Pharm and M.Pharm students were conducted. .
4. Conducted the online classes and tests, internal examinations to all courses students through online using Microsoft team software.
5. Awareness about precautions to be taken for COVID-19 new variant like delta pandemic etc.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
UG students are encouraged and educated to apply for university small research projects works for the academic year	Three students of final year UG have research grants of RS.15000/ Each
PG second year students are encouraged to work and develop novel drug delivery systems for newly launched APIS in the market.	Two PG students have worked on new drug Bilastin anti-histamine was launched as conventional dosage form tablet 2019.and they prepared Mucoadhesive buccal tablets and orodispersible tablets.
Institution has planned to upgrade instrument and classroom ICT tools	Proposal submitted to the management
Teachers are encouraged to organise, participate and attend in seminars, webinars, workshops and FDP program.	All departments have organized webinar and attended number of webinars
Teachers are encouraged to apply for the research grants.	Departments of pharmaceutics, Pharmacognosy and Pharmacy practice has applied RGUHS research grants for the academic year.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING COUNCIL	25/08/2021

14. Whether institutional data submitted to AISHE

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• if yes, whether it is uploaded in the Institutional website Web link:	http://www.theoxford.edu/pharmacy/pdf/CALENDAR%20OF%20EVENTS%202020-21.pdf				
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Name	Date of meeting(s)
GOVERNING COUNCIL	25/08/2021
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	28/02/2022

15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	06
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	483
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	100

File Description	Documents
Data Template	View File
2.3	103
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	49
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	49
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	5478113
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	100
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Oxford College of Pharmacy is affiliated to Rajiv Gandhi University of Health Sciences and the curriculum developed by the university will be followed. As per syllabus class hours format the time table of all classes are prepared by the time table committee after discussion with HODS, Deans academic and finally by principal. Every subject teacher will prepare the course plan and plan of study and same will be shared with students. The periodical unit tests are conducted and after evaluation their performance and short comings are discussed with students in the class room. At the beginning of academic year, the academic committee prepares the calendar of events which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures for effective delivery of the university curriculum at college level.

For the first time admitted students will have orientation program to educate them about the pharmacy course, subjects, internal assessment marks importance and rules and regulations of university and institution. In this program the Principal addresses the newly admitted students about the facilities and welfare schemes available, code of conduct and discipline, add-on courses and extra-curricular activities. HODS also interact with students and discuss about their department subjects.

Periodical meetings of head of the departments are held with the Principal to take review and discuss the curriculum delivery. Students are assigned seminars and project works under the supervision of the faculty. Webinars, workshops and industry people interaction sessions are organised for final year outgoing students to get knowledge about research, industry current developments and opportunities.

Teachers are using ICT tools for effective teaching. Students are advised to refer good books from the library, online books, good research and review articles especially for PG students. We conduct Short Term Courses like course certificate and value added courses for all students every year. we have other facilities like mentoring system, issuing of additional books if students required and students counselling committee.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution plans its academic calendar of events with reference to university academic calendar at the beginning of academic year and followed the same including conduct and evaluation of internal assessment exam and adheres to it. Continuous assessment exams are conducted two per semester for PG and UG semester subjects and three for Pharm D and Pharm D PB class students. The institution library will have end semester and annual scheme university exam question papers and project work copies for the students reference. The internal assessment exams are conducted as per university curriculum marks allotment pattern for both semester and year scheme courses.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

505/483

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Oxford College of Pharmacy believes in educating the students with Values of Moral, Human, Ethical, Gender Equality, Environmental Awareness and Professional ethics along with university curriculum. These values are taught for the first year students in orientation program and taught in day to day classes also wherever required to all class students. We have a subject for pharmacy professionals in V semester and same will be taught students every year. At the end of course the college will organise a program oath taking ceremony for all students of final year.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

140

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.theoxford.edu/pharmacy/pdf/igac/1.4.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://theoxford.edu/pharmacy/pdf/igac/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

141

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

61

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a fair system for admission process and the students are admitted without any caste, creed, and gender, and

religion, social and economic status. The students of our institutions are coming from different economic and places. Many students completed their plus two course in their regional language. Some are good in academic skills and some of them are either average or poor. For such students our college is very much aware about their overall growth and academic improvement.. After the completion of admission process regular classes commence as per the college time table.

After starting classes the teachers will observe students learning process and identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well as the performance in the Unit test, internal examinations interaction with teachers. After knowing slow advanced learners, the teachers prepare separate list of slow and advance learners. The class teachers and subject teachers of respective class will counsel the students and conduct the extra classes for weaker students. the mentors and class teachers will be in touch with parents of respective students and they will be informed about their kids academic performance. The teachers observe that whether the students easily understand the lesson. If they fail to understand the topic or teaching of a teacher, the same was having been explained again in a easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both teacher and students. Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are taken prepared from the Students. They are also encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, oral discussion, question answer session, quiz competition, debates, poster presentation, etc.

File Description	Documents
Paste link for additional information	https://bcwd.karnataka.gov.in/new-page/Government%20orders%20relating%20to%20the%20guidance%20bureau/en
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
483	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution students are learning by experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. We believe in the adoption of students centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected in project work, Field Visit, & guest lectures, etc.

The subject teachers will plan the classes' methodology according to the contents of syllabus with proper plan of study. They use audio/video tools whenever it is required to make better understanding of the subjects which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and boosting their confidence. All the students may not have same absorbing or learning the subjects, in such case the teachers will identify students who need more attention and interaction in the class room and more attention will be given for such students. Syllabus designed by university is studied by respective subject teachers and they prepare study materials according to the topics by keeping in mind with current changes and requirements of jobs in various sectors. students are encouraged for group discussion, assignments, question paper solving, oral presentation of topics by students, etc will be done on regular basis.

The teachers make classes with interactive, innovative ideas and discussion on the topics. After completion of syllabus, the syllabus was revised by presentations by students, question answer session, etc. Sometimes students are asked to evaluate their answers so that they can come to know what mistakes they made and rectify the same to minimise such mistakes in final exams. The subject's teachers will interact with students in practical

classes and discuss about different tools to study and understand subjects in better way by other than regular classes.

Students asked to refer online contents for study materials, like RGUHS HELINET website, etc. Outgoing students are trained and educated about different instruments used in all departments for better experimental knowledge and this will help them in getting select into industry.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The whole campus has internet facility, we use Google classroom and Microsoft Teams to manage and post course related information-learning material, quizzes, lab submissions and evaluations, assignments, etc. In this pandemic virtual labs are used to conduct labs through simulations. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching-learning process. The online learning environments are designed to train students in open problem-solving activity. Video lectures are uploaded in appropriate platforms for students to use as extra learning resources. Lab manuals are shared with students in advance so they can perform experiment properly. Online quizzes and question answer interactions were conducted regularly.

students are asked to use online sources for their studies. The library also has facilities of online services to help the students get their choice book, reference books, journals, etc. teachers have recorded some subjects video classes and uploaded on MS Team platform, so that the students can refer whenever they wants.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

4 (Average in years)

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and in-time evaluation process for internal assessment of sessional exams, assignment evaluation, tests evaluations, etc. To have transparency in internal assessment, the internal assessment exams are planned well in advance as per the academic calendar events and the same is informed to all the students and teachers so that the teachers can plan their syllabus for each internal assessment exam and classes to complete the syllabus. We have the assessment examine committee to conduct the internal exams, all subject teachers have to prepare two question papers for each subject and submit them to the examination committee. The HODS will scrutinize the question papers and choose one and the same is given for examination.

Students who are admitted for the concerned course are assessed continuously in regular classes other than internal exams. The Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission. Unit tests are conducted regularly as per the after completion of each lesson. The performance of the

students is explained in class room and poor/average performing students are guided properly in regular and/or by conducting extra classes. Personal guidance is given to the poor performing students. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Any grievances relevant to internal assessment will be sorted out between the subject teachers and students, if students complain to the examining committee, the issue will be discussed with the subject teacher, a student in the presence of the principal and department HOD and the issue will be sorted with transparent and in time-bound. In this academic year, we have not received any such grievances from the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes, programme and course outcomes of all subjects offered by the college are displayed on the website and same is communicated to respective subject teachers. The same is communicated to all respective subject teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.theoxford.edu/pharmacy/pdf/CO-P O-PSO%20Compiled-%20B%20Pharm%20M%20Pharm%20.%20Pharm%20D.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes COS, POS and PSOS attainments are evaluated by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

101

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.theoxford.edu/pharmacy/pdf/igac/6.5.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.theoxford.edu/pharmacy/pdf/igac/SSS%202.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0.43 LAKHS**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****02**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****03**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.rguhs.ac.in/AdvancedResearch/2020/UG_Research_2020_index.html

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resources, taking initiative for the creation & dissemination of knowledge, and establishing state-of-the-art infrastructure in all the departments and more stress is given in post graduate students department. The college will support and encourage faculty and students to involve and work on new inventions in formulation development, herbal drug extraction, and formulations, development of analytical methods, etc. Post-graduation students from pharmaceuticals, Pharmacognosy, and pharmacology are encouraged and supported to work on more research work as the development of a formulation for either new APIS or existing one and evaluation studies. The faculties are encouraged to write for various research grants like University, AICTE, ICMR, and UGC, etc funds to work on new inventions and apply for patents. We have a very good research infrastructure facility and have collaboration with industries and our sister concerned institutions like The Oxford Dental College, The Oxford College of Engineering etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

It is the responsibility of every educational institution particularly health educational colleges to serve and contribute towards society to educate the common people about the health and precautionary steps to prevent and treat properly for health disorders, particularly the pandemic situation like Covid-19, dengue, Malaria, etc. Every year, we The Oxford college of Pharmacy organizes many extension activities to promote the institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The NSS team of our institution runs such activities very effectively. Through NSS, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation, Pollution control, hygienic, drinking clean water by group discussion, one to one interaction. Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Veterinary guidance, etc. Along with these activities, our institution teaching staff educates our college students on developing qualities of leadership, patriotism, maintaining discipline, character building, the spirit of adventure, and the idea of self-service. Our college other committees are conscious about its responsibilities for shaping students into responsible citizens of

the country by making students aware of social issues through various programs like Environmental Awareness, Personal Health, and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, No vehicle day. Program on female foeticide. We also educate our institution's young students about voters' awareness, Dental checkups camp, etc. All these mentioned activities have a positive impact on the students and it helps in the overall development of the student community in relationship, leadership skill, and self-confidence. It also helped in cultivating the hidden personalities of students and creating awareness among them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

968

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has sufficient space and physical facilities for teaching-learning activities. College is located at prime location of city, with good environment for learning and grow up as responsible and ethical pharmacist to serve the needy people. We have excellent and sufficient number of class rooms with better facilities. We have total 12 class rooms, among them four class rooms are with LCDs. We have sufficient number of laboratories for all the departments. Every academic year we buy chemicals, glass apparatus, and instruments with required quantity. All laboratories are managed properly, neat and clean.

We have excellent library with sufficient volumes/number of books as a textbooks and reference books. Along with books we various national and international journals for the students and faculties. Library is one of the best parts of our infrastructure with news papers, magazines, etc.

There are more than 100 computers with LAN connections in the college. We have separate staff rooms with department wise. Institution has RO water purifier and providing clean drinking water for students in all the floors. The power supply has 24 hours

and because this there is no disturbance in the regular teaching and learning process.

All departments are equipped with we infrastructure to educate the students with practical aspect also. We have instruments like multipurpose mill, UV Spectroscopy, HPLC, FTIR, Sonicator, USP dissolution testing apparatus, digital balance, ball mill, Tablet punching machine, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has sufficient space and infrastructure to conduct sports and cultural activities for students and staff. along with academic activities. The students are encouraged to participate actively in these activities. we have auditorium with 693 square feet area to conduct all cultural and indoor sports activities for our institution students every year and for outdoor sports activities we have play ground.

we have all sports materials for the students so that they can play whenever they have time after classes and practical hours.

our college students are encouraged to participate in intercollege, university, state and national and international level sports activities every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Oxford College of Pharmacy has the best library facilities for teachers and students with sufficient number of books, journals, e-journals, e-books, etc. The library is located in a separate two storied building with mezzanine flooring situated very close to the main gate. We have total 16514 text books and reference books, 5526 e-books, journals 429, e-journals 2088 along with 33 digital data bases and 30 videos CDS.

The library is automated with integrated library management LIBSOFT Fully automated 12.0.0 and activated in 2011. We have text books, reference books, e-books, journals, e-journals, digital data base and video CDS. The various activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. The reading and

reference section is provided with separate racks. The Books are classified according to subject wise and department wise where the users can search the collection of books by title, author, publisher etc. The books are being bar coded and the users are given unique barcode ID. Apart from the printed books the library is having access to e resources list which is a part of helinet consortium of , where the users are given awareness and made to access browse and download e books, e journals, databases etc. The new books are displayed for two weeks on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. The library provides reprographic service and internet service. The Internet room is provided with 12 systems with 15 Mbps internet. For Enhancing security closed circuit cameras have been installed. Fire safety units are also available. The Library is provided with LAN facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

404500

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0.452 & 58.69

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution will update the computers, softwares, printers and internet services as per requirement every academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5478113

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We have established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, , computers, classrooms etc. Maintenance of pf all these things done by proper staff members like attenders, sweepers, technicians, lab technicians and computer operator with guidelines of Principal. we have appointed staff members as per requirments to maintain all these infrastructure facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

82

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	http://www.theoxford.edu/pharmacy/pdf/igac/51.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

221

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

221

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The involvement of the students in curriculum, co-curriculum and extracurricular activities are very important for student's overall growth. Their involvement in these activities will boost

student's morality, confidence, communication skills and it helps teachers also to communicate students effectively for all the activities conducted in the college. We give opportunity and make them involve in different activities as members of different committees like, sports, culture, discipline, research, anti-ragging committee, anti-harassment, etc.

As per the recommendation of college IQAC, the principal decided to form the Student committees every academic year. Representative from each class were selected by the students. The boys and girls are given equal opportunities.

The main objectives of the student's committees are

- To have better communication and understanding between students, staff, parents and administration.
- To promote coordination and respect among fellow students and teachers.
- To promote different activities by providing the platform.
- To encourage the students to represent their views.
- To support the administration and staff in the development of the institute.
- By representing they can present their views on matters of general concern to them.
- To promote the core values of institution as mentioned in the vision and mission statement.
- To create and promote better conducive environment to educational and personal development.
- To coordinate activities of students' societies of various departments.
- For active participation in the conducting and organization of various functions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have alumni association and it is not registered yet. Every year we organise alumni meet either online or offline and discuss about the various developments in industries and academics and job opportunities. The institution as off now not asked any financial contribution from association. 2 student had given motivation speech to the current batches for career opportunities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

- Single window delivery of total pharmacy healthcare needs
- Total quality management in service & education
- To train general, specialized, & allied pharmacy professional to meet regional & national pharmacy healthcare service
- Work to contribute to goal pharmacy healthcare knowledge & skills
- To impart knowledge & interact with organisations of similar interest
- Be efficient, effective, community acceptable in education, service and research
- Fostering global competencies, inculcating value system among learners
- Promote use of technology of relevance
- Reach the unreachable with awareness, education & service
- Serve the under served
- Excellent pharmacy health education & service systems for community development.

Mission:

- Learner centric Pharmacy health care education
- Patient centric service
- Community oriented research
- Strong community relationship
- Serve the under served
- Meet the regional, national and global Pharmacy health care educational needs
- Inter-organizational linkage
- Strategic future-oriented planning

Our Institute has a vision and mission which are revolutionary in nature. To reach our goal the college management makes every one of the organizations to involve in this process. The governance comprising of Governing Body and College Development Committee (CDC), Deans, department advisory committees, and Internal Quality Assurance Cell (IQAC) play a significant role in bringing the reforms towards keeping the Institute in the preferred list of all

stakeholders. The Institute believes in promoting a culture of delegation of powers through strategic policies. The Principal of Institute is assisted by HODs, Administrative Head, and Section in charges and coordinators of various committees in decision making process of the Institute. Faculty and staff are assigned with the roles and responsibility to work in a harmonious environment with complete transparency. IQAC has a well-developed process to ensure quality benchmarks of academic and administrative activities. Institute follows recruitment policies and service conditions as per the rules and regulations of regulatory authorities. Institute has a perspective plan developed by Principal and HOD's with suggestions of IQAC, and college development committee members. Providing the quality education is done by providing requisite academic infrastructure, learning environment and harmonious work culture. Feedback of student's and all the stakeholders plays pivotal role in framing and updating the policies. Internal Quality Assurance cell (IQAC) formulates appropriate considering the feedback from all the corners. This plan is forwarded to the governing body for approval. After approval the policy is implemented. The Institution believes that involvement of all staff in decision making and implementing is necessary for professional and successful working culture.

CORE VALUES

Commitment-

The Oxford College of Pharmacy is committed to backing the mission and vision of the institution

- Meet the needs of students and parents.
- Continuously update to the professional changes.
- Free health care services for the benefit of the mankind.

Respect-

The Oxford College of Pharmacy strives to recognize and support the student achievements and their contributions. Excellence-

To achieve high standards in education and student's performance, The Oxford College of Pharmacy appoints quality staff, promotes continuous improvement in infrastructure, teaching, collaborations, and research. Accountability-

At The Oxford College of Pharmacy, teaching and learning process is clearly communicated and continuously evaluated. Students

showing best performances are rewarded from management. Diversity-

For achieving the goals of the institution and strengthening overall growth, institution accepts diversity in staff, open to educate students all across the world, recognizes the contributions of all, and embraces the changing needs of profession.

File Description	Documents
Paste link for additional information	http://www.theoxford.edu/pharmacy/mission-vision.htm
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

We have Governing council comprises of Management Representatives and Eminent Educationists, Representatives of statutory bodies, Principal and other Faculty are responsible for planning and policy development, institutional budget, academic and research growth of the institute and other extension activities. For the development of the college the principal, students' representatives, HOD representative, faculty, staff members, industry experts and alumni involved to deal with development plan of the college regarding academic, research, recruitment and infrastructural development and to enable college for addition of curricular, co-curricular and extra-curricular activities. We have different committees to look into the academic activities, research activities, cocurriculum activities, women empowerment cell, ragging eradication, anti sexual harassment cell, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has proper strategy or perspective plans for effective functioning and maintaining quality and discipline in curriculum, co-curriculum activities, administration, faculty development, infrastructure development, research, etc. the details are attached in document pdf format.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies are works effectively and efficient which is reflecting through policy preparation, implementation in administrative setup, appointment of staff members both teaching and non-teaching and service rules. Effective and efficient functioning of the institution is governed through different administrative committees. The institution will form different committees to take care the works of responsibilities like Anti-harassment, Anti-ragging, Teachers-Parents association, etc.

The appointment of teaching and non-teaching staff will be done with proper procedure like giving advertisement in news paper and publishing requirements on college website, scrutinising the applications, short listing the candidates list, calling for interview. In interview we have proper procedure like demo class, one to one interaction, etc. the final list of the selected candidates will be sent to management for finalizing the salary and final approval as per norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.theoxford.edu/pharmacy/pdf/igac/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has EPF/PPF, transportation, etc facilities for teaching and for non teaching we have EPF/ESI/Oxford health card, free dental checkup and transportation facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has performance based appraisal system for the evaluation of teaching and nonteaching staff. The report of appraisal is based on the annual performance of the employees on the basis of their academic, research grants, research publications and other extra- curricular activities.

Performance evaluation of teachers depends on various aspects of teacher job, because the teacher as a person and as performer. Performance appraisal of teachers done through implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Along with these we will consider students feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, , contribution to College administrative work, research work, publication work, regulatory work, NAAC work, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

YES, the internal audit is done by the Institution every academic year, where-in regular checks are made with regard to all payments including disbursement of scholarship, salaries paid and received as well as monitoring the expenses with regard to consumables and purchase of equipment's. External audit is a part of regular maintenance of accounts. Audits Conducted • Administrative Academic • Gender • Green

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every year, Principal, finance and management will prepare a budget and this budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs and also includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. The final budget will be scrutinised and approved by the Governing Council, finally it will send to top management.

The mobilization of fund procedure and policies will be decided by

management and principal and according to that the fund will be mobilized.

The mobilization of funds and the proper utilization of resources Institute has well-planned process in this process the Management, head of institution, HODS, and financial section people involves. Institute has designed some specific rules for the fund usage and resource utilization. the student Tuition fee is the major source of income for the institute. The departments faculties write research grants, workshops, seminar grants to generate the fund.

The utilization of fund is done with A finance committee to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The purchase committee seeks quotations from vendors for the purchase of chemicals, apparatus, equipment's, computers, books, etc.

The received quotations are scrutinized by the finance and purchase committee and a final decision is made based on parameters like quality, pricing and terms of service. The finance, Principal and purchase committees along with the accounts department ensure that the expenditure should be within the allotted budget. If the expenses go more than budget allocated then we need to get approval from management. The regular checks are made with regard to all payments including disbursement of salary, scholarship and received of scholarships as well as monitoring the expenses with regard to consumables and purchase of equipment's. etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policies making and implementing unit it and strives hard for upgrading the college quality of education, teaching and learning methods, infrastructure and all support

facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

Academic activities through IQAC: The Oxford College of Pharmacy's each department and various committees every year work through IQAC to increase and maintain the quality of education. Academic Audit Committee of IQAC is set up for this purpose. Beginning of the academic year, the committee collects academic plan, calendar of events, plan of study, extension activity, collaboration, research activities and other best practices, assignment, ICT based activity, student's curricular and co-curricular activities, seminar and workshop to organize for better performance and overall development. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC and the same is put in the IQAC committee meeting for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra cocurricular activities and work performances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Oxford College of Pharmacy will reviews its teaching learning process, structures and methodologies of operations and learning outcomes of the students at periodic intervals. After completion of every Internal assesment exam and semester and year scheme final exams the results of the students are analysed under IQAC by subject teacher, HOD and Principal with each individual students along with the steps to be taken for further improvement as per norms. The meeting will be called by principal for all teachers in the presence of IQAC committee and the details discussion will be done and final steps taken to improve further result and skills

of the students. we conduct additional programs like value added course and certificate course to cover the gap between curriculum and need of the students for job industry.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.theoxford.edu/pharmacy/pdf/iqac/6.5.3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 Measures initiated by the Institution for the promotion of gender equity year

Contents

1. Safety and security

- CCTV Camera
- Visitor register
- Restricted Entry
- Female staff
- Discipline in campus
- Women Grievance and empowerment cell
- Parent teacher meeting

2. Counselling

- Faculty Advisor
- Hostel warden
- Women empowerment cell

1. Common Rooms
2. Awareness program
3. Active participation by female staff and student

1. Safety and security

Every college campus prioritises the safety of female students. For college administrators and students, maintaining a secure and supportive campus environment is both a responsibility and a struggle nowadays. Through a specialised staff of security specialists, the institute should provide a full range of security amenities, particularly for girls, within the premises. It is a typical occurrence that most outstation students enrolling for various courses do so for the first time in their lives, leaving their homes and cities. It is consequently critical for institution to provide them with a comfortable and safe 'feel at home' environment on campus.

Women's safety on college campuses is a major topic right now. According to a research, 86 percent of parents say that campus safety is one of the most significant aspects in deciding between two institutions. Only awareness and preventative programmes, dialogue, and action will be able to tackle this problem.

CCTV Camera

The college is under 24-hour CCTV surveillance. It aids in the prevention of antisocial behavior. Students and other college personnel are also concerned about spying. Discipline is also maintained, which gives pupils and even their guardians a sense of security. To confirm their identity, students are required to wear

identification cards at all times. In every way, the institution looks after the students.

The institute maintains a visitor log register to keep track of who enters the college grounds.

Restricted Entry

A proper boundary wall with fence has been created for the security of the girls on the college campus and to prevent unwanted entry.

Discipline in campus

The institute has a discipline committee that is responsible for the students' safety and security. It also maintains a watch on all of the staff' work as well as the students' activities within the institution. The college has a zero-tolerance policy for eve teasing/ragging, and the discipline committee ensures that restricted admission is enforced.

Women Grievance and empowerment cell

A Women's Grievance and Empowerment Cell is also active in the college, addressing the concerns of all female students. Outside of campus, the cell is also actively working on this issue.

Parent teacher meeting

Parent-teacher meeting will be conducted every year with students, parents, and teachers together. Updates on the student's general progress and performance are provided. Parents' concerns about their children are also taken into consideration.

Counselling

As it is said, "as is our confidence, so is our potential," the institution's constant work is to create confidence in students so that they can discover their intrinsic skills. Counselling may have a significant influence on a student's mentality and assist them in navigating challenging life situations. To achieve this stated goal, the institution implemented a 'Mentor - Mentee' system as the first step toward student confidence building. To meet their psychological and emotional requirements, each faculty is allotted a particular number of students.

The institution developed a counselling cell, which consists of faculty members, majority of them are female teachers. Counselling offers instructors with not just the knowledge and insights to understand their students' attitudes, weaknesses, and obstacles, but also the tools and insights to treat depression and distress. In addition to offering individual therapy to students, the Counselling Cell hosts Personality Development workshops for all students.

Faculty Advisor

Faculty advisers are in charge of mentoring and counselling both male and female pupils. Each faculty advisor is responsible for a group of 25 to 30 students. If a problem arises, both boys and girls are counselled separately according to their needs.

Hostel warden

Hostel wardens are very thoughtful and cautious. They are the hostellers' counsellors and caretakers.

Women empowerment cell

The college's Women Empowerment Cell is also active. It hosts a variety of activities to raise awareness about various concerns. Counsellors have been engaged by the college to guide pupils and address their concerns. They encourage and motivate them on a regular basis to live a healthy lifestyle.

Common Rooms

Female and male students have separate common rooms in their respective college and hostels on campus where they may rest and occupy themselves during their leisure time. Boys and girls have separate hostels where rigorous rules are maintained to maintain proper law and order.

Awareness program

Students and faculty members often arrange gender sensitivity awareness seminars and workshops on campus and in the surrounding area to raise awareness of women's issues and to promote women's empowerment. Female instructors, staff, and students are educated on the numerous laws and rights that are available to them in order to empower them.

File Description	Documents
Annual gender sensitization action plan	<p>1. Teachers will educate the students the health, nutrition, self-defence and entrepreneurship among the female students in regular class's interaction sessions.</p> <p>2. Guidelines related to cybercrime, safety and security in hotels, working areas and career enhancement, special opportunities in jobs, govt jobs, and entrepreneurship schemes for female students.</p> <p>3. Provide professional counselling to the students.</p> <p>4 Mentorship in college to be provided where faculty and students can approach in matters of gender-related issues.</p> <p>5. Monitoring and evaluation of academic activities, result analysis in internal assessment and university final exams and their follow-ups</p> <p>6. making awareness about gender quota while recruitment in government jobs.</p> <p>7. Student's code of conduct that promotes gender parity at the governance level.</p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p>we have installed CC TVS, separate common rooms for girls, we have security system to prevent restrict irrelevant people movements in the campus, maintained log book for visitors, female senior teachers are guiding and council the girl students whenever they are need.</p>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste:

The Solid waste is collected by BBMP everyday and whatever in small quantities remains the eco-friendly waste management system involves.

Liquid waste:

The oxford College of Pharmacy follows to a strict protocol of liquid waste management and disposal in its laboratories. The glassware used in the laboratory is rinsed with minimum water and placed in the liquid waste container. The liquid waste is segregated into organic and inorganic waste. Inorganic waste such as concentrated acidic or alkaline solutions are neutralized before disposal. Sodium bi-carbonate or Calcium oxide (lime) is used for the neutralization process so that the neutralized liquid contains no harmful substance.

E-waste:

Being as a pharmacy college we don't have much of e wastage and whatever we get it is given to our engineering college.

Biomedical waste management:

Our institution doesn't generate much of biomedical waste and whatever we get from Pharmacology lab it will be transported to The Oxford Medical College, Hospital and Research Centre.

Hazardous chemicals and radioactive waste management

The management of hazardous chemicals are done by proper procedure without causing any environmental hazards. We don't use any radioactive materials.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Oxford College of Pharmacy believes in "VASUDAIVA

KUTUMBAKAM"the whole world is one family, with this principle we work as one family. In our institution we have all types of cast, religion, region, poor, rich students who comes with lot of dreams and expectations for their future. We treat every student of our institution equally without any discrimination and educate them. Even though our institution has different linguistic and socio-cultural background, we respect all cultural, regional, linguistic, communal socio economic and diversities. We celebrate national festivals, birth anniversaries and memorials of great Indian personalities and some of the festivals every year. The Oxford College of Pharmacy under flagship of the Children Education Society is working proactively providing an inclusive environment; promote better education, economic upliftment and setting communal harmony. We organize different co-curricular activities related to inclusive environment. tolerance and harmony towards cultural, regional, and other diversities so as to promote harmony which also helps the students to be better citizen.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We believe in the principle that todays students are next nation buiding citizens of every country,with this we educate every student our institution to respect and follow the constitution obligations. present young generation have easy accessabilty of technology and it is necessary to guide them the proper usage of these. for example using internet, internet can be used for good and bad things, so our institution teachers are guiding students how this internet can be used for their studies, research work and preparation of notes by refering internet education e-resorces like e books, research and review articles, youtubes, etc. Thestudents are also advised to upadte themselves for current developments in job industryopportunities. The students are also educated and guided for their rights, and their duties and resposnsibilities towards their family, college and nation in day to day classes. Employees are advised to to follow the rules andregulations of the institutions, universities in academic work and it is responsibility of every teacher to educate the students

about values and ethics.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	All the students are advised to attend and participate in national festivals. students are encouraged to organise big festivals, cultural activities and support their juniors whenever they required support. we encourage and educate our students to work like a team without religion, cast, gender and economy bias.
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Oxford College of Pharmacy organizes international and national commemorative days, events and festivals in the campus.

National festivals are plays an important role in planting seed of Nationalism and Patriotism into young students and they will come to know the sacrifices made by our great leaders for their country and the importance of these festivals. Our college students and staff celebrate these programs with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love, Happiness and Harmony throughout to achieve academic excellence.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices - I

1. Title

Training and Placement activities for the requirement of the industry

2. Goal

Today the industries have demand for highly skilled and competitive graduates and postgraduates from Pharma institutions to increase the productivity of the organization. The main objective of the practice is to bridge the gap between the stringent competition in the industry and producing the talent and knowledge students from the college. With proper and adequate training and support, students enhance their skills and understand how to showcase their abilities in the best possible way while attending the interview. The Oxford Group has a well-fortified Training and Placement cell for the placement work.

3. The Context

The Oxford College of Pharmacy is well aware of the necessity to identify and analyze the SWOC, Strengths, Weaknesses, Opportunities, and Challenges of the institution to measure the growth and decide the future goals of the institution. The strategic meet is one of the tools employed in the college to coordinate all the departments under a single roof and assess the trends, success, and challenges of various academic initiatives and activities. The Academic Calendar serves as a portal for faculty and students in all their academic and non-academic endeavors. The plan of study serves as a guide for both students and teachers and helps the students to be prepared with the subject topics aiding interactive learning in the classroom sessions.

4. Practice

The Placement Cell plays a major role in identifying job opportunities for Under Graduates and Post Graduates passing out from the college by keeping in touch with reputed firms and industrial establishments. The placement cell of the college had provided a good amount of placements as well as internships to all the students. The Placement Cell operates round the year to facilitate contacts between companies and graduates. The number of students placed through the campus interviews and references by faculty is continuously rising. On invitation, many reputed industries visit the campus to conduct interviews. The faculties make all the students aware of different career opportunities starting from the first year with the objective of making them realize their interests and achieve success in their careers. The cell arranges training programs like Mock Interviews, Group Discussions, Time Management, Personal grooming, Inter, and Intrapersonal skills, Team Building, Aptitude skills, Logical reasoning, Communication Skills, Mock Interview Sessions. Value Added Courses are conducted for the students in the area of emerging opportunities and skills to face interviews with covering the contents beyond the curriculum. The teachers will interact with final year students in the classroom on Entrepreneurship Development Program to create awareness about the GOI and GOK initiatives like Make in India, Start-up India, Stand up India, E-Stepto encourage students to become entrepreneurs.

5. Evidence of Success The College has been successful in this academic final year students in placing them in the different

industries. The training motivates and enables the students for industry-ready. The proven capabilities of our Graduates and postgraduates have helped us to invite an increasing number of new Industries for Placement opportunities. 6. Problems Encountered and Resources Required

The campus recruitment being one of the most important sources of recruitment for the major companies find the gap in the quality of students. The institution is working hard to reduce the gap between what the market demands and the knowledge level of the students. There are some challenges encountered by the college like time constraints, the cost to the company, volatile nature of Industry, core company recruits in small numbers, and a few more. Interview time and company requirements sometimes clash with the University calendar. Measures like providing extra time in the class for interaction about industry requirements, new opportunities to upgrade their skill and knowledge. Constant interaction and encouraging students to attend webinars by different institutions has helped to overcome some of the challenges and maximize the opportunities for the student's fraternity.

Best Practices - II.

1. Title

Women Empowerment

2. Goal

Among the total student strength and staff of our college, women constitute more than 70%. So, the college has decided to take up the cause of Women Empowerment for the girl students with the objectives of -

Empowering girl students to enhance their understanding of issues related to women and to make the college campus a safe place for girls and women and to address the practical issues related to the

welfare, equal opportunities, and special opportunities for students in the industry, academy, and government schemes and jobs.

3. The Context

The Oxford College of Pharmacy is well aware of the necessity to identify and analyze the SWOC, Strengths, Weaknesses, Opportunities, and Challenges of the institution to measure the growth and decide the future goals of the institution. The strategic meet is one of the tools employed in the college to coordinate all the departments under a single roof and assess the trends, success, and challenges of various academic initiatives and activities. The plan of this practice is to serve as a guide for the students to help and be prepared with the subject topics aiding interactive learning in the classroom sessions.

- To increase awareness among girl students about their rights.
- Listening to the grievances of girl students and guiding them through counseling.
- Creating equal opportunities for girl students to participate actively in curricular and co-curricular activities.
- Offering health and safety guidance.
- To increase awareness among girl students about self-employment.
- Educating students about social media misuse and exploitation.

4. Practice

We have the majority of staff members are women who play a major role in identifying the opportunities in job opportunities for Under Graduates and Post Graduates passing out from the college and girl's problems to address. The teachers will interact with all-girl students from first to final year regularly and council and guide them for their problems like health, poor in subjects understanding, communication skills, etc. Faculties also encourage students to become entrepreneurs based on their approach. Along with this, we encourage students to think out of the window to work towards getting jobs in government jobs like state government

and central government other than their professional course jobs. Students are also advised to try banking, insurance, Railway sector jobs.

5. Evidence of Success The College has been successful in this academic final year students in placing in the different industries. Our college girl student's placement success rate is more than boys in various industries. Because of this program, many girl students are taking admissions in our institution.

6. Problems Encountered and Resources Required

The interaction with girl students who have problems like understanding subjects and any other personnel issues which affect their academic activities was challenging because of the new place, environment, and teachers. We have asked our institution's senior female faculties to find out students facing such problems and interact with them personally one to one and build trust. This enabled us to make students comfortable and discuss openly with these teachers. Our principal Dr. Padmaa M Paarakh has played important role in this practice to discuss with students and faculty regularly new ideas and opportunities for girl students' empowerment. Even though we have a tight schedule of curriculum activities we take extra effort to accommodate activities such as seminars, motivational speeches for our students. We have conducted value added course on a personality development program and this also helped them a lot along with this students were also encouraged to attend various webinars relevant to job opportunities by other institutions.

File Description	Documents
Best practices in the Institutional website	http://www.theoxford.edu/pharmacy/pdf/iqac/7.2.1.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Oxford College of Pharmacy is modeled to provide a scholarly environment to the students with strong industrial links. The institution constantly thrives to achieve its stated vision and mission through distinctive approaches and innovative strategies. For the area distinctive to its priority and thrust we have taken improvement of results in academics. An institution with the usage of Microsoft Teams has provided an unhindered learning process to students where the classes were taken effectively, uploaded class videos, study materials, periodic assessment, assignments, etc were used to improve the performance of students academically. College provides the ambiance of creativity, innovation, discipline, and good learning experiences. The college conducts various outreach activities and courses each year with the help of its support services to develop life skills among the students so as to have an optimistic approach to the challenges of life. Internships and project works are providing a practical approach to learning to students. The research committee of the college focuses on the promotion and inculcation of research culture among students which resulted in the overall excellent scores in the dissertation work results for the postgraduates. Overall our students have performed and excelled in university final exams in this academic year as compared to the previous year.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Oxford College of Pharmacy is affiliated to Rajiv Gandhi University of Health Sciences and the curriculum developed by the university will be followed. As per syllabus class hours format the time table of all classes are prepared by the time table committee after discussion with HODS, Deans academic and finally by principal. Every subject teacher will prepare the course plan and plan of study and same will be shared with students. The periodical unit tests are conducted and after evaluation their performance and short comings are discussed with students in the class room. At the beginning of academic year, the academic committee prepares the calendar of events which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures for effective delivery of the university curriculum at college level.

For the first time admitted students will have orientation program to educate them about the pharmacy course, subjects, internal assessment marks importance and rules and regulations of university and institution. In this program the Principal addresses the newly admitted students about the facilities and welfare schemes available, code of conduct and discipline, add-on courses and extra-curricular activities. HODS also interact with students and discuss about their department subjects.

Periodical meetings of head of the departments are held with the Principal to take review and discuss the curriculum delivery. Students are assigned seminars and project works under the supervision of the faculty. Webinars, workshops and industry people interaction sessions are organised for final year outgoing students to get knowledge about research, industry current developments and opportunities.

Teachers are using ICT tools for effective teaching. Students are advised to refer good books from the library, online books, good research and review articles especially for PG students. We conduct Short Term Courses like course certificate and value added courses for all students every year. we have other

facilities like mentoring system, issuing of additional books if students required and students counselling committee.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution plans its academic calendar of events with reference to university academic calendar at the beginning of academic year and followed the same including conduct and evaluation of internal assessment exam and adheres to it. Continuous assessment exams are conducted two per semester for PG and UG semester subjects and three for Pharm D and Pharm D PB class students. The institution library will have end semester and annual scheme university exam question papers and project work copies for the students reference. The internal assessment exams are conducted as per university curriculum marks allotment pattern for both semester and year scheme courses.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

505/483

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Oxford College of Pharmacy believes in educating the students with Values of Moral, Human, Ethical, Gender Equality, Environmental Awareness and Professional ethics along with university curriculum. These values are taught for the first year students in orientation program and taught in day to day classes also wherever required to all class students. We have a subject for pharmacy professionals in V semester and same will be taught students every year. At the end of course the college will organise a program oath taking ceremony for all students of final year.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

140

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	http://www.theoxford.edu/pharmacy/pdf/igac/1.4.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://theoxford.edu/pharmacy/pdf/igac/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

141

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

61

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a fair system for admission process and the students are admitted without any caste, creed, and gender, and religion, social and economic status. The students of our institutions are coming from different economic and places. Many students completed their plus two course in their regional language. Some are good in academic skills and some of them are either average or poor. For such students our college is very much aware about their overall growth and academic improvement.. After the completion of admission process regular classes commence as per the college time table.

After starting classes the teachers will observe students learning process and identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well as the performance in the Unit test, internal examinations interaction with teachers. After knowing slow advanced learners, the teachers prepare separate list of slow and advance learners. The class teachers and subject teachers of respective class will counsel the students and conduct the extra classes for weaker students. the mentors and class teachers will be in touch with parents of respective students and they will be informed about their kids academic performance. The teachers observe that whether the students easily understand the lesson. If they fail to understand the topic or teaching of a teacher, the same was having been explained again in a easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both teacher and students. Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are taken prepared from the Students. They are also encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, oral discussion, question

answer session, quiz competition, debates, poster presentation, etc.

File Description	Documents
Paste link for additional information	https://bcwd.karnataka.gov.in/new-page/Government%20orders%20relating%20to%20the%20guidance%20bureau/en
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
483	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution students are learning by experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. We believe in the adoption of students centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected in project work, Field Visit, & guest lectures, etc.

The subject teachers will plan the classes' methodology according to the contents of syllabus with proper plan of study. They use audio/video tools whenever it is required to make better understanding of the subjects which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and boosting their confidence. All the students may not have same absorbing or learning the subjects, in such case the teachers will identify students who need more attention and interaction in the class room and more attention will be given for such students.

Syllabus designed by university is studied by respective subject teachers and they prepare study materials according to the topics by keeping in mind with current changes and requirements of jobs in various sectors. Students are encouraged for group discussion, assignments, question paper solving, oral presentation of topics by students, etc will be done on regular basis.

The teachers make classes with interactive, innovative ideas and discussion on the topics. After completion of syllabus, the syllabus was revised by presentations by students, question answer session, etc. Sometimes students are asked to evaluate their answers so that they can come to know what mistakes they made and rectify the same to minimise such mistakes in final exams. The subject's teachers will interact with students in practical classes and discuss about different tools to study and understand subjects in better way by other than regular classes.

Students asked to refer online contents for study materials, like RGUHS HELINET website, etc. Outgoing students are trained and educated about different instruments used in all departments for better experimental knowledge and this will help them in getting select into industry.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The whole campus has internet facility, we use Google classroom and Microsoft Teams to manage and post course related information- learning material, quizzes, lab submissions and evaluations, assignments, etc. In this pandemic virtual labs are used to conduct labs through simulations. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process. The online learning environments are designed to train students in open problem-solving activity. Video lectures are uploaded in appropriate platforms for students to use as extra learning resources. Lab manuals are shared with students in advance so

they can perform experiment properly. Online quizzes and question answer interactions were conducted regularly.

students are asked to use online sources for their studies. The library also has facilities of online services to help the students get their choice book, reference books, journals, etc. teachers have recorded some subjects video classes and uploaded on MS Team platform, so that the students can refer whenever they wants.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

4 (Average in years)

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and in-time evaluation process for internal assessment of sessional exams, assignment evaluation, tests evaluations, etc. To have transparency in internal assessment, the internal assessment exams are planned well in advance as per the academic calendar events and the same is informed to all the students and teachers so that the teachers can plan their syllabus for each internal assessment exam and classes to complete the syllabus. We have the assessment examine committee to conduct the internal exams, all subject teachers have to prepare two question papers for each subject and submit them to the examination committee. The HODS will scrutinize the question papers and choose one and the same is given for examination.

Students who are admitted for the concerned course are assessed continuously in regular classes other than internal exams. The Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission. Unit tests are conducted regularly as per the after completion of each lesson. The performance of the students is explained in class room and poor/average performing students are guided properly in regular and/or by conducting extra classes. Personal guidance is given to the poor performing students . Students appearing for Second /third year are asked to deliver the seminars of the concerned subject.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Any grievances relevant to internal assessment will be sorted out between the subject teachers and students, if students complain to the examining committee, the issue will be discussed with the subject teacher, a student in the presence of the principal and department HOD and the issue will be sorted with transparent and in time-bound. In this academic year, we have not received any such grievances from the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes, programme and course outcomes of all subjects offered by the college are displayed on the website and same is communicated to respective subject teachers. The same is communicated to all respective subject teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.theoxford.edu/pharmacy/pdf/CO-PO-PSO%20Compiled-%20B%20Pharm%20M%20Pharm%20.%20Pharm%20D.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes COS, POS and PSOS attainments are evaluated by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

101

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.theoxford.edu/pharmacy/pdf/igac/6.5.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.theoxford.edu/pharmacy/pdf/igac/SSS%202.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.43 LAKHS

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.rguhs.ac.in/AdvancedResearch/2020/UG_Research_2020_index.html

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resources, taking initiative for the creation & dissemination of knowledge, and establishing state-of-the-art infrastructure in all the departments and more stress is given in post graduate students department. The college will support and encourage faculty and students to involve and work on new inventions in formulation development, herbal drug extraction, and formulations, development of analytical methods, etc. Post-graduation students from pharmaceuticals, Pharmacognosy, and pharmacology are encouraged and supported to work on more research work as the development of a formulation for either new APIs or existing one and evaluation studies. The faculties are encouraged to write for various research grants like University, AICTE, ICMR, and UGC, etc funds to work on new

inventions and apply for patents. We have a very good research infrastructure facility and have collaboration with industries and our sister concerned institutions like The Oxford Dental College, The Oxford College of Engineering etc

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

It is the responsibility of every educational institution particularly health educational colleges to serve and contribute towards society to educate the common people about the health and precautionary steps to prevent and treat properly for health disorders, particularly the pandemic situation like Covid-19, dengue, Malaria, etc. Every year, we The Oxford college of Pharmacy organizes many extension activities to promote the institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The NSS team of our institution runs such activities very effectively. Through NSS,

the college undertakes various extension activities in the neighborhood community. NSS organizes a residential camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation, Pollution control, hygienic, drinking clean water by group discussion, one to one interaction. Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Veterinary guidance, etc. Along with these activities, our institution teaching staff educates our college students on developing qualities of leadership, patriotism, maintaining discipline, character building, the spirit of adventure, and the idea of self-service. Our college other committees are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness, Personal Health, and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, No vehicle day. Program on female foeticide. We also educate our institution's young students about voters' awareness, Dental checkups camp, etc. All these mentioned activities have a positive impact on the students and it helps in the overall development of the student community in relationship, leadership skill, and self-confidence. It also helped in cultivating the hidden personalities of students and creating awareness among them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

968

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has sufficient space and physical facilities for teaching-learning activities. College is located at prime location of city, with good environment for learning and grow

up as responsible and ethical pharmacist to serve the needy people. We have excellent and sufficient number of class rooms with better facilities. We have total 12 class rooms, among them four class rooms are with LCDS. We have sufficient number of laboratories for all the departments. Every academic year we buy chemicals, glass apparatus, and instruments with required quantity. All laboratories are managed properly, neat and clean.

We have excellent library with sufficient volumes/number of books as a textbooks and reference books. Along with books we various national and international journals for the students and faculties. Library is one of the best parts of our infrastructure with news papers, magazines, etc.

There are more than 100 computers with LAN connections in the college. We have separate staff rooms with department wise. Institution has RO water purifier and providing clean drinking water for students in all the floors. The power supply has 24 hours and because this there is no disturbance in the regular teaching and learning process.

All departments are equipped with we infrastructure to educate the students with practical aspect also. We have instruments like multipurpose mill, UV Spectroscopy, HPLC, FTIR, Sonicator, USP dissolution testing apparatus, digital balance, ball mill, Tablet punching machine, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has sufficient space and infrastructure to conduct sports and cultural activities for students and staff. along with academic activities. The students are encouraged to participate actively in these activities. we have auditorium with 693 square feet area to conduct all cultural and indoor sports activities for our institution students every year and for outdoor sports activities we have play ground.

we have all sports materials for the students so that they can play whenever they have time after classes and practical hours.

our college students are encouraged to participate in intercollege, university, state and national and international level sports activities every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Oxford College of Pharmacy has the best library facilities for teachers and students with sufficient number of books, journals, e-journals, e-books, etc. The library is located in a separate two storied building with mezzanine flooring situated very close to the main gate. We have total 16514 text books and reference books, 5526 e-books, journals 429, e-journals 2088 along with 33 digital data bases and 30 videos CDS.

The library is automated with integrated library management LIBSOFT Fully automated 12.0.0 and activated in 2011. We have text books, reference books, e-books, journals, e-journals, digital data base and video CDS. The various activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. The reading and reference section is provided with separate racks. The Books are classified according to subject wise and department wise where the users can search the collection of books by title, author, publisher etc. The books are being bar coded and the users are given unique barcode ID. Apart from the printed books the library is having access to e resources list which is a part of helinet consortium of , where the users are given awareness and made to access browse and download e books, e journals, databases etc. The new books are displayed for two weeks on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. The library provides reprographic service and internet service. The Internet room is provided with 12 systems with 15 Mbps internet. For Enhancing security closed circuit cameras have been installed. Fire safety units are also available. The Library is provided with LAN facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

404500

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0.452 & 58.69

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution will update the computers, softwares, printers and internet services as per requirement every academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5478113

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We have established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, , computers, classrooms etc. Maintenance of pf all these things done by proper staff members like attenders, sweepers, technicians, lab technicians and computer operator with guidelines of Principal. we have appointed staff members as per requirments to maintain all these infrastructure facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

82

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	http://www.theoxford.edu/pharmacy/pdf/igac/51.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

221

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

221

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

22

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The involvement of the students in curriculum, co-curriculum and extracurricular activities are very important for student's overall growth. Their involvement in these activities will boost student's morality, confidence, communication skills and it helps teachers also to communicate students effectively for all the activities conducted in the college. We give opportunity and make them involve in different activities as members of different committees like, sports, culture, discipline, research, anti-ragging committee, anti-harassment, etc.

As per the recommendation of college IQAC, the principal decided to form the Student committees every academic year. Representative from each class were selected by the students. The boys and girls are given equal opportunities.

The main objectives of the student's committees are

- To have better communication and understanding between students, staff, parents and administration.
- To promote coordination and respect among fellow students and teachers.
- To promote different activities by providing the platform.
- To encourage the students to represent their views.
- To support the administration and staff in the development of the institute.
- By representing they can present their views on matters of general concern to them.
- To promote the core values of institution as mentioned in the vision and mission statement.
- To create and promote better conducive environment to educational and personal development.
- To coordinate activities of students' societies of various departments.
- For active participation in the conducting and organization of various functions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have alumni association and it is not registered yet. Every year we organise alumni meet either online or offline and discuss about the various developments in industries and academics and job opportunities. The institution as of now not asked any financial contribution from association. 2 student had given motivation speech to the current batches for career opportunities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission

of the institution

Vision:

- Single window delivery of total pharmacy healthcare needs
- Total quality management in service & education
- To train general, specialized, & allied pharmacy professional to meet regional & national pharmacy healthcare service
- Work to contribute to goal pharmacy healthcare knowledge & skills
- To impart knowledge & interact with organisations of similar interest
- Be efficient, effective, community acceptable in education, service and research
- Fostering global competencies, inculcating value system among learners
- Promote use of technology of relevance
- Reach the unreachable with awareness, education & service
- Serve the under served
- Excellent pharmacy health education & service systems for community development.

Mission:

- Learner centric Pharmacy health care education
- Patient centric service
- Community oriented research
- Strong community relationship
- Serve the under served
- Meet the regional, national and global Pharmacy health care educational needs
- Inter-organizational linkage
- Strategic future-oriented planning

Our Institute has a vision and mission which are revolutionary in nature. To reach our goal the college management makes every one of the organizations to involve in this process. The governance comprising of Governing Body and College Development Committee (CDC), Deans, department advisory committees, and Internal Quality Assurance Cell (IQAC) play a significant role in bringing the reforms towards keeping the Institute in the preferred list of all stakeholders. The Institute believes in promoting a culture of delegation of powers through strategic policies. The Principal of Institute is assisted by HODs, Administrative Head, and Section in charges and coordinators of

various committees in decision making process of the Institute. Faculty and staff are assigned with the roles and responsibility to work in a harmonious environment with complete transparency. IQAC has a well-developed process to ensure quality benchmarks of academic and administrative activities. Institute follows recruitment policies and service conditions as per the rules and regulations of regulatory authorities. Institute has a perspective plan developed by Principal and HOD's with suggestions of IQAC, and college development committee members. Providing the quality education is done by providing requisite academic infrastructure, learning environment and harmonious work culture. Feedback of student's and all the stakeholders plays pivotal role in framing and updating the policies. Internal Quality Assurance cell (IQAC) formulates appropriate considering the feedback from all the corners. This plan is forwarded to the governing body for approval. After approval the policy is implemented. The Institution believes that involvement of all staff in decision making and implementing is necessary for professional and successful working culture.

CORE VALUES

Commitment-

The Oxford College of Pharmacy is committed to backing the mission and vision of the institution

- Meet the needs of students and parents.
- Continuously update to the professional changes.
- Free health care services for the benefit of the mankind.

Respect-

The Oxford College of Pharmacy strives to recognize and support the student achievements and their contributions. Excellence-

To achieve high standards in education and student's performance, The Oxford College of Pharmacy appoints quality staff, promotes continuous improvement in infrastructure, teaching, collaborations, and research. Accountability-

At The Oxford College of Pharmacy, teaching and learning process is clearly communicated and continuously evaluated. Students showing best performances are rewarded from management. Diversity-

For achieving the goals of the institution and strengthening overall growth, institution accepts diversity in staff, open to educate students all across the world, recognizes the contributions of all, and embraces the changing needs of profession.

File Description	Documents
Paste link for additional information	http://www.theoxford.edu/pharmacy/mission-vision.htm
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

We have Governing council comprises of Management Representatives and Eminent Educationists, Representatives of statutory bodies, Principal and other Faculty are responsible for planning and policy development, institutional budget, academic and research growth of the institute and other extension activities. For the development of the college the principal, students' representatives, HOD representative, faculty, staff members, industry experts and alumni involved to deal with development plan of the college regarding academic, research, recruitment and infrastructural development and to enable college for addition of curricular, co-curricular and extra-curricular activities. We have different committees to look into the academic activities, research activities, cocurriculum activities, women empowerment cell, ragging eradication, anti sexual harassment cell, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has proper strategy or perspective plans for

effective functioning and maintaining quality and discipline in curriculum, co-curriculum activities, administration, faculty development, infrastructure development, research, etc. the details are attached in document pdf format.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies are works effectively and efficient which is reflecting through policy preparation, implementation in administrative setup, appointment of staff members both teaching and non-teaching and service rules. Effective and efficient functioning of the institution is governed through different administrative committees. The institution will form different committees to take care the works of responsibilities like Anti-harassment, Anti-ragging, Teachers-Parents association, etc.

The appointment of teaching and non-teaching staff will be done with proper procedure like giving advertisement in news paper and publishing requirements on college website, scrutinising the applications, short listing the candidates list, calling for interview. In interview we have proper procedure like demo class, one to one interaction, etc. the final list of the selected candidates will be sent to management for finalizing the salary and final approval as per norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.theoxford.edu/pharmacy/pdf/igac/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
The institution has EPF/PPF, transportation, etc facilities for teaching and for non teaching we have EPF/ESI/Oxford health card, free dental checkup and transportation facilities.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year	
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	
0	

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has performance based appraisal system for the evaluation of teaching and nonteaching staff. The report of appraisal is based on the annual performance of the employees on the basis of their academic, research grants, research publications and other extra- curricular activities.

Performance evaluation of teachers depends on various aspects of teacher job, because the teacher as a person and as performer. Performance appraisal of teachers done through implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Along with these we will consider students feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, , contribution to College administrative work, research work, publication work, regulatory work, NAAC work, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

YES, the internal audit is done by the Institution every academic year, where-in regular checks are made with regard to all payments including disbursement of scholarship, salaries paid and received as well as monitoring the expenses with regard to consumables and purchase of equipment's. External audit is a part of regular maintenance of accounts. Audits Conducted • Administrative Academic • Gender • Green

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every year, Principal, finance and management will prepare a budget and this budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs and also includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. The final budget will be scrutinised and approved by the Governing Council, finally it will send to top management.

The mobilization of fund procedure and policies will be decided by management and principal and according to that the fund will be mobilized.

The mobilization of funds and the proper utilization of resources Institute has well-planned process in this process the Management, head of institution, HODS, and financial section people involves. Institute has designed some specific rules for the fund usage and resource utilization. the student Tuition fee is the major source of income for the institute. The departments faculties write research grants, workshops, seminar grants to generate the fund.

The utilization of fund is done with A finance committee to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The purchase committee seeks quotations from vendors for the purchase of chemicals, apparatus, equipment's, computers, books, etc.

The received quotations are scrutinized by the finance and purchase committee and a final decision is made based on parameters like quality, pricing and terms of service. The finance, Principal and purchase committees along with the accounts department ensure that the expenditure should be within the allotted budget. If the expenses go more than budget allocated then we need to get approval from management. The regular checks are made with regard to all payments including disbursement of salary, scholarship and received of scholarships as well as monitoring the expenses with regard to consumables and purchase of equipment's. etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policies making and implementing unit it and strives hard for upgrading the college quality of education, teaching and learning methods, infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

Academic activities through IQAC: The Oxford College of Pharmacy's each department and various committees every year work through IQAC to increase and maintain the quality of education. Academic Audit Committee of IQAC is set up for this purpose. beginning of the academic year, the committee collects academic plan, calendar of events, plan of study, extension activity, collaboration, research activities and other best practices, assignment, ICT based activity, student's curricular and co-curricular activities, seminar and workshop to organize for better performance and overall development. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic plan and reviewed their academic progress. The report of the committee was submitted to the IQAC and the same is put in the IQAC committee meeting for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra cocurricular activities and work performances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Oxford College of Pharmacy will reviews its teaching learning process, structures and methodologies of operations and learning outcomes of the students at periodic intervals. After completion of every Internal assesment exam and semester and year scheme final exams the results of the students are anlysed under IQAC by subject teacher,HOD and Principal with

each individual students along with the steps to be taken for further improvement as per norms. The meeting will be called by principal for all teachers in the presence of IQAC committee and the details discussion will be done and final steps taken to improve further result and skills of the students. we conduct additional programs like value added course and certificate course to cover the gap between curriculum and need of the students for job industry.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.theoxford.edu/pharmacy/pdf/iqac/6.5.3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 Measures initiated by the Institution for the promotion of gender equity year

Contents

1. Safety and security

- CCTV Camera
- Visitor register
- Restricted Entry
- Female staff
- Discipline in campus
- Women Grievance and empowerment cell
- Parent teacher meeting

2. Counselling

- Faculty Advisor
- Hostel warden
- Women empowerment cell

1. Common Rooms

2. Awareness program

3. Active participation by female staff and student

1. Safety and security

Every college campus prioritises the safety of female students. For college administrators and students, maintaining a secure and supportive campus environment is both a responsibility and a struggle nowadays. Through a specialised staff of security specialists, the institute should provide a full range of security amenities, particularly for girls, within the premises. It is a typical occurrence that most outstation students enrolling for various courses do so for the first time in their lives, leaving their homes and cities. It is consequently critical for institution to provide them with a comfortable and safe 'feel at home' environment on campus.

Women's safety on college campuses is a major topic right now. According to a research, 86 percent of parents say that campus safety is one of the most significant aspects in deciding between two institutions. Only awareness and preventative programmes, dialogue, and action will be able to tackle this

problem.

CCTV Camera

The college is under 24-hour CCTV surveillance. It aids in the prevention of antisocial behavior. Students and other college personnel are also concerned about spying. Discipline is also maintained, which gives pupils and even their guardians a sense of security. To confirm their identity, students are required to wear identification cards at all times. In every way, the institution looks after the students.

The institute maintains a visitor log register to keep track of who enters the college grounds.

Restricted Entry

A proper boundary wall with fence has been created for the security of the girls on the college campus and to prevent unwanted entry.

Discipline in campus

The institute has a discipline committee that is responsible for the students' safety and security. It also maintains a watch on all of the staff' work as well as the students' activities within the institution. The college has a zero-tolerance policy for eve teasing/ragging, and the discipline committee ensures that restricted admission is enforced.

Women Grievance and empowerment cell

A Women's Grievance and Empowerment Cell is also active in the college, addressing the concerns of all female students. Outside of campus, the cell is also actively working on this issue.

Parent teacher meeting

Parent-teacher meeting will be conducted every year with students, parents, and teachers together. Updates on the student's general progress and performance are provided. Parents' concerns about their children are also taken into consideration.

Counselling

As it is said, "as is our confidence, so is our potential," the institution's constant work is to create confidence in students so that they can discover their intrinsic skills. Counselling may have a significant influence on a student's mentality and assist them in navigating challenging life situations. To achieve this stated goal, the institution implemented a 'Mentor - Mentee' system as the first step toward student confidence building. To meet their psychological and emotional requirements, each faculty is allotted a particular number of students.

The institution developed a counselling cell, which consists of faculty members, majority of them are female teachers. Counselling offers instructors with not just the knowledge and insights to understand their students' attitudes, weaknesses, and obstacles, but also the tools and insights to treat depression and distress. In addition to offering individual therapy to students, the Counselling Cell hosts Personality Development workshops for all students.

Faculty Advisor

Faculty advisers are in charge of mentoring and counselling both male and female pupils. Each faculty advisor is responsible for a group of 25 to 30 students. If a problem arises, both boys and girls are counselled separately according to their needs.

Hostel warden

Hostel wardens are very thoughtful and cautious. They are the hostellers' counsellors and caretakers.

Women empowerment cell

The college's Women Empowerment Cell is also active. It hosts a variety of activities to raise awareness about various concerns. Counsellors have been engaged by the college to guide pupils and address their concerns. They encourage and motivate them on a regular basis to live a healthy lifestyle.

Common Rooms

Female and male students have separate common rooms in their respective college and hostels on campus where they may rest and occupy themselves during their leisure time. Boys and girls

have separate hostels where rigorous rules are maintained to maintain proper law and order.

Awareness program

Students and faculty members often arrange gender sensitivity awareness seminars and workshops on campus and in the surrounding area to raise awareness of women's issues and to promote women's empowerment. Female instructors, staff, and students are educated on the numerous laws and rights that are available to them in order to empower them.

File Description	Documents
Annual gender sensitization action plan	<p><u>1. Teachers will educate the students the health, nutrition, self-defence and entrepreneurship among the female students in regular class's interaction sessions. 2. Guidelines related to cybercrime, safety and security in hotels, working areas and career enhancement, special opportunities in jobs, govt jobs, and entrepreneurship schemes for female students. 3. Provide professional counselling to the students. 4 Mentorship in college to be provided where faculty and students can approach in matters of gender-related issues.5. Monitoring and evaluation of academic activities, result analysis in internal assessment and university final exams and their follow-ups 6. making awareness about gender quota while recruitment in government jobs. 7. Student's code of conduct that promotes gender parity at the governance level.</u></p>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>we have installed CC TVS, separate common rooms for girls, we have security system to prevent restrict irrelevant people movements in the campus, maintained log book for visitors, female senior teachers are guiding and council the girl students whenever they are need.</u></p>
<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>B. Any 3 of the above</p>

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste:

The Solid waste is collected by BBMP everyday and whatever in small quantities remains the eco-friendly waste management system involves.

Liquid waste:

The oxford College of Pharmacy follows to a strict protocol of liquid waste management and disposal in its laboratories. The glassware used in the laboratory is rinsed with minimum water and placed in the liquid waste container. The liquid waste is segregated into organic and inorganic waste. Inorganic waste such as concentrated acidic or alkaline solutions are neutralized before disposal. Sodium bi-carbonate or Calcium oxide (lime) is used for the neutralization process so that the neutralized liquid contains no harmful substance.

E-waste:

Being as a pharmacy college we don't have much of e wastage and whatever we get it is given to our engineering college.

Biomedical waste management:

Our institution doesn't generate much of biomedical waste and whatever we get from Pharmacology lab it will be transported to The Oxford Medical College, Hospital and Research Centre.

Hazardous chemicals and radioactive waste management

The management of hazardous chemicals are done by proper procedure without causing any environmental hazards. We don't use any radioactive materials.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Oxford College of Pharmacy believes in "VASUDAIVA KUTUMBAKAM" the whole world is one family, with this principle we work as one family. In our institution we have all types of cast, religion, region, poor, rich students who comes with lot of dreams and expectations for their future. We treat every student of our institution equally without any discrimination and educate them. Even though our institution has different linguistic and socio-cultural background, we respect all cultural, regional, linguistic, communal socio economic and diversities. We celebrate national festivals, birth anniversaries and memorials of great Indian personalities and some of the festivals every year. The Oxford College of Pharmacy under flagship of the Children Education Society is working proactively providing an inclusive environment; promote better education, economic upliftment and setting communal harmony. We organize different co-curricular activities related to inclusive environment. tolerance and harmony towards cultural, regional, and other diversities so as to promote harmony which also helps the students to be better citizen.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We believe in the principle that todays students are next nation buiding citizens of every country,with this we educate every student our institution to respect and follow the constitution obligations. present young generation have easy accessabilty of technology and it is necessary to guide them the proper usage of these. for example using internet, internet can be used for good and bad things, so our institution teachers are guiding students how this internet can be used for their studies, research work and preparation of notes by refering internet education e-resorces like e books, research and review articles, youtubes, etc. Thestudents are also

advised to update themselves for current developments in job industry opportunities. The students are also educated and guided for their rights, and their duties and responsibilities towards their family, college and nation in day to day classes. Employees are advised to follow the rules and regulations of the institutions, universities in academic work and it is responsibility of every teacher to educate the students about values and ethics.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p><u>All the students are advised to attend and participate in national festivals. students are encouraged to organise big festivals, cultural activities and support their juniors whenever they required support. we encourage and educate our students to work like a team without religion, cast, gender and economy bias.</u></p>
Any other relevant information	<p>Nil</p>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Oxford College of Pharmacy organizes international and national commemorative days, events and festivals in the campus. National festivals are plays an important role in planting seed of Nationalism and Patriotism into young students and they will come to know the sacrifices made by our great leaders for their country and the importance of these festivals. Our college students and staff celebrate these programs with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love, Happiness and Harmony throughout to achieve academic excellence.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices - I

1. Title

Training and Placement activities for the requirement of the industry

2. Goal

Today the industries have demand for highly skilled and competitive graduates and postgraduates from Pharma institutions to increase the productivity of the organization. The main objective of the practice is to bridge the gap between the stringent competition in the industry and producing the talent and knowledge students from the college. With proper and adequate training and support, students enhance their skills and understand how to showcase their abilities in the best possible way while attending the interview. The Oxford Group has a well-fortified Training and Placement cell for the placement work.

3. The Context

The Oxford College of Pharmacy is well aware of the necessity to identify and analyze the SWOC, Strengths, Weaknesses, Opportunities, and Challenges of the institution to measure the growth and decide the future goals of the institution. The strategic meet is one of the tools employed in the college to coordinate all the departments under a single roof and assess the trends, success, and challenges of various academic initiatives and activities. The Academic Calendar serves as a portal for faculty and students in all their academic and non-academic endeavors. The plan of study serves as a guide for both students and teachers and helps the students to be prepared with the subject topics aiding interactive learning in the classroom sessions.

4. Practice

The Placement Cell plays a major role in identifying job opportunities for Under Graduates and Post Graduates passing out from the college by keeping in touch with reputed firms and industrial establishments. The placement cell of the college had provided a good amount of placements as well as internships to all the students. The Placement Cell operates round the year to facilitate contacts between companies and graduates. The number of students placed through the campus interviews and

references by faculty is continuously rising. On invitation, many reputed industries visit the campus to conduct interviews. The faculties make all the students aware of different career opportunities starting from the first year with the objective of making them realize their interests and achieve success in their careers. The cell arranges training programs like Mock Interviews, Group Discussions, Time Management, Personal grooming, Inter, and Intrapersonal skills, Team Building, Aptitude skills, Logical reasoning, Communication Skills, Mock Interview Sessions. Value Added Courses are conducted for the students in the area of emerging opportunities and skills to face interviews with covering the contents beyond the curriculum. The teachers will interact with final year students in the classroom on Entrepreneurship Development Program to create awareness about the GOI and GOK initiatives like Make in India, Start-up India, Stand up India, E-Stepto encourage students to become entrepreneurs.

5. Evidence of Success The College has been successful in this academic final year students in placing them in the different industries. The training motivates and enables the students for industry-ready. The proven capabilities of our Graduates and postgraduates have helped us to invite an increasing number of new Industries for Placement opportunities. 6. Problems Encountered and Resources Required

The campus recruitment being one of the most important sources of recruitment for the major companies find the gap in the quality of students. The institution is working hard to reduce the gap between what the market demands and the knowledge level of the students. There are some challenges encountered by the college like time constraints, the cost to the company, volatile nature of Industry, core company recruits in small numbers, and a few more. Interview time and company requirements sometimes clash with the University calendar. Measures like providing extra time in the class for interaction about industry requirements, new opportunities to upgrade their skill and knowledge. Constant interaction and encouraging students to attend webinars by different institutions has helped to overcome some of the challenges and maximize the opportunities for the student's fraternity.

Best Practices - II.

1. Title

Women Empowerment

2. Goal

Among the total student strength and staff of our college, women constitute more than 70%. So, the college has decided to take up the cause of Women Empowerment for the girl students with the objectives of -

Empowering girl students to enhance their understanding of issues related to women and to make the college campus a safe place for girls and women and to address the practical issues related to the welfare, equal opportunities, and special opportunities for students in the industry, academy, and government schemes and jobs.

3. The Context

The Oxford College of Pharmacy is well aware of the necessity to identify and analyze the SWOC, Strengths, Weaknesses, Opportunities, and Challenges of the institution to measure the growth and decide the future goals of the institution. The strategic meet is one of the tools employed in the college to coordinate all the departments under a single roof and assess the trends, success, and challenges of various academic initiatives and activities. The plan of this practice is to serve as a guide for the students to help and be prepared with the subject topics aiding interactive learning in the classroom sessions.

- To increase awareness among girl students about their rights.
- Listening to the grievances of girl students and guiding them through counseling.
- Creating equal opportunities for girl students to participate actively in curricular and co-curricular activities.
- Offering health and safety guidance.

- To increase awareness among girl students about self-employment.
- Educating students about social media misuse and exploitation.

4. Practice

We have the majority of staff members are women who play a major role in identifying the opportunities in job opportunities for Under Graduates and Post Graduates passing out from the college and girl's problems to address. The teachers will interact with all-girl students from first to final year regularly and council and guide them for their problems like health, poor in subjects understanding, communication skills, etc. Faculties also encourage students to become entrepreneurs based on their approach. Along with this, we encourage students to think out of the window to work towards getting jobs in government jobs like state government and central government other than their professional course jobs. Students are also advised to try banking, insurance, Railway sector jobs.

5. Evidence of Success The College has been successful in this academic final year students in placing in the different industries. Our college girl student's placement success rate is more than boys in various industries. Because of this program, many girl students are taking admissions in our institution.

6. Problems Encountered and Resources Required

The interaction with girl students who have problems like understanding subjects and any other personnel issues which affect their academic activities was challenging because of the new place, environment, and teachers. We have asked our institution's senior female faculties to find out students facing such problems and interact with them personally one to one and build trust. This enabled us to make students comfortable and discuss openly with these teachers. Our principal Dr. Padmaa M Paarakh has played important role in this practice to discuss with students and faculty regularly new ideas and opportunities for girl students' empowerment.

Even though we have a tight schedule of curriculum activities we take extra effort to accommodate activities such as seminars, motivational speeches for our students. We have conducted value added course on a personality development program and this also helped them a lot along with this students were also encouraged to attend various webinars relevant to job opportunities by other institutions.

File Description	Documents
Best practices in the Institutional website	http://www.theoxford.edu/pharmacy/pdf/igac/7.2.1.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Oxford College of Pharmacy is modeled to provide a scholarly environment to the students with strong industrial links. The institution constantly thrives to achieve its stated vision and mission through distinctive approaches and innovative strategies. For the area distinctive to its priority and thrust we have taken improvement of results in academics. An institution with the usage of Microsoft Teams has provided an unhindered learning process to students where the classes were taken effectively, uploaded class videos, study materials, periodic assessment, assignments, etc were used to improve the performance of students academically. College provides the ambiance of creativity, innovation, discipline, and good learning experiences. The college conducts various outreach activities and courses each year with the help of its support services to develop life skills among the students so as to have an optimistic approach to the challenges of life. Internships and project works are providing a practical approach to learning to students. The research committee of the college focuses on the promotion and inculcation of research culture among students which resulted in the overall excellent scores in the dissertation work results for the postgraduates. Overall our students have performed and excelled in university final exams in this academic year as compared to the previous

year.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

We have planned academic advancements, research funding, and publications for the academic year 2021-22, as well as the problems of COVID-19 and how we overcame them. We have agreed as a team at The Oxford College of Pharmacy to work on research grants from various funding sources such as AICTE, RGUHS, state governments such as VGST, central government funding sources, and international funding agencies. We intend to work on research publishing in UGC-approved journals with high impact factors. The matter is discussed with each department's HODS and all faculty members. During this hard time of COVID-19, we are focusing on ensuring that teaching and learning activities run smoothly and efficiently according to the calendar of events. We as a team are emphasizing the overall development of students and updating the teaching faculty by promoting them for publication as well as applying for research grants to various funding sources.

We are currently using the Microsoft team for revising and evaluation exercises in addition to the offline classes. Personnel development programs, innovative learning processes, improving students' academic skills, improving their examination result or academic performance, encouraging students to achieve university topper status, and participation in competitive tests such as the GPAT are all on the table. In This pandemic scenario, we are encouraging students to adapt to the situation and guiding them for updating their knowledge by making them attend various seminars. We intended to prepare them for academic and competitive exams. Our college intends to send students to participate in national and international sports and also to establish talent within students to participate in various cultural activities. We have a specialized placement cell that actively engages students in both online and off-campus recruitment interviews and we have planned to conduct campus interviews for student placement regularly on the college campus. For students to perform better in the interviews we have planned to conduct personality

development programs, mock interviews, etc.

We have a strategy in place for promoting a research culture among professors and students and also the publication of Research Journal/News Letter of the College. The research outcome is one of the significant measures determining the standards of the college. The Oxford College of Pharmacy and all its constituent institutes under The Oxford Education Society have already identified the thrust areas of research. A comprehensive research plan is developed by the college to excel in various research areas. It is envisaged to bring the college in the front row by producing quality and socially relevant research outcomes by undertaking socially relevant and industry-defined research problems and producing research publications in quality journals. We have planned to conduct a greater number of national or international seminars or conferences.

As a responsible educational institution, we have planned to teach individuals in the surrounding region of the institution and nearby communities about the effects of the COVID -19 pandemic and how to protect themselves. For the sake of the environment, we intend to plant more trees on our campus, preserve the plastic-free zone, and employ natural resources such as solar energy to improve the environment. We intend to maintain overall hygienic conditions on and around campus by spraying insecticides and giving hand sanitizer to visitors. As a responsible institution, we have planned to administer the COVID-19 test to all students and staff members before beginning physical classes, and we are preparing ourselves in such a way that it will not interfere with the teaching and learning process. We at The Oxford College Pharmacy have planned many best practices for the betterment of students, staff, and society for the academic year 2021-22 to achieve the academic excellence.