



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		THE OXFORD COLLEGE OF PHARMACY
Name of the head of the Institution		M Padmaa Paarakh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08061754694
Mobile no.		9880681532
Registered Email		pharmacyprincipal@theoxford.edu
Alternate Email		padmaamparakh@gmail.com
Address		No 6/9, Begur road, Hongasandra.
City/Town		Bangalore
State/UT		Karnataka
Pincode		560068
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr Gururaj S Kulkarni
Phone no/Alternate Phone no.	08061754694
Mobile no.	9886564346
Registered Email	skguru2006@gmail.com
Alternate Email	oxfordceutics@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.theoxford.edu/pharmacy/IOAC/new/AQAR%20Report%202018-19.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<http://www.theoxford.edu/pharmacy/pdf/calendar%20of%20events%202019-20.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B+	2.54	2018	30-Nov-2018	29-Nov-2023

6. Date of Establishment of IQAC

05-Jul-2010

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A Certificate course on Application of nanotechnology	03-Aug-2019 30	60

Value addition Course in Medical transcription	03-Aug-2019 30	60
Guest Lecture on the topic	19-Sep-2019 01	9
The Oxford Institutions Faculty Development Programme -	19-Mar-2020 01	40
Fit India Movement 2019	29-Aug-2019 01	400
Go Green 2019	04-Oct-2019 01	8
Webinar on 'Scope of Clinical Research & Associated Domains	26-Jun-2020 01	120
Seminar on Covid 19- Do's & Dont's	05-Mar-2020 01	520
Guest Talk on EDUORIENTED SKILL DEVELOPMENT by Ivy Louis, organized by Department of Pharmaceutics	01-Dec-2019 01	98
Training on Quality Control/Assurance , Manufacturiong & Industriall Orientation in Pharma Industry by Dr U.N. Misra, organized by Department of Pharmacognosy	12-Oct-2019 01	91

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Pharmacognosy	Research projects sponsored by University	Rajiv Gandhi University Health Sciences Bangalore	2017 730	97500
Department of Pharmaceutical Chemistry	Research projects sponsored by University	Rajiv Gandhi University Health Sciences Bangalore	2017 730	150000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	247500
Year	2020

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Initiated professional activities for students. 2. Initiated Best student award to the outgoing student with a citation for every academic year. 3. Industrial Orientation Programmes for B.Pharm and M.Pharm students was conducted 4. Conducting the online classes using ZOOM, CISCO webex software and tests, internal examinations to all courses students through Examly software online 5. Awareness about precautions to be taken for COVID19 pandemic. Certificate and value added program to promote the quality and standards. Criteria wise systematic documentation of all department quarterly. IQAC has taken steps to enhance the quality and standards of the students studying in the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
The IQAC planned to maintain the standards and quality of academics in consistent and improve wherever possible	For proper improvement of academic standards the IQAC monitors teaching, learning, internal assessment exams of the students. The students benefitted from this activity and improved their academic performance.
Planned to encourage the students of final year UG, PG and Pharma. D to participate in seminars/workshops of various colleges and regulatory bodies like APTI, PCI organized programs to participate to update the current developments happening and	All final year UG, PG and Pharm D students have participated in various seminars and webinars and their feedback was excellent. Students they got job opportunities and got exposures to different ideas and developments happening across the globe in

opportunities in pharmacy profession and industries	pharmaceutical profession
Communicate regularly to the parents of students and update them about their kids achievements and activities and shortcomings	We successfully communicated them through phone call, whatsapp messages and even have parents meet to apprise them about their children details. The parents' feedback was good and they are happy for this good work.
Encouraged teaching staff and students to write research grants of AICTE, RGUHS and other funding sources	Pharmaceutics and Pharmacognosy department faculties have applied for research grants to RGUHS. Students of Final year have also applied for research grants of RGUHS. RGUHS one project research grant was sanctioned.
Conduct personality development program and workshops, guest lecturers for our students and faculty members.	Meditation program was organized under IQAC activities for students and faculty. Webinars are conducted by departments of Pharmacognosy and Pharmacy Practice by eminent speakers
Strengthening the placement activities	Because of Covid19 pandemic we didn't have on campus placement activities, but we referred many students from UG, PG and Pharm D final year students to Pharma industry, pharmacovigilance and clinical trials jobs. Many of our students have selected and working in different industries
Collaboration with Pharmaceutical industries, hospital and medical colleges.	We have MOUS with Pharma industries and oxford medical college and hospital to train our students.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
General council meeting	03-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	03-Mar-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The Childrens Education Society(R) primary objective is to promote quality education and cater to the need of the students. The management is putting lot of efforts and activities for promoting the quality education and policy planning, implementation, decision making, and the evaluation of academic activities throughout the academic year along with Principal, teaching and non teaching staff of college. In today's competitive and fast developing technology world and we are living in the age of information. The success of any organization lies on the information systems which in turn help in the development and maintenance of educational organizations. Timely information from the management to the organizations helps in implementation and monitoring academic and development activities results in improvement of quality and ease of administration in day to day work for for students, staff and management and it avoids unnecessary delaying of the work and untoward developments. The top management continuously and substantially put up efforts to interact with all stake holders in the institution including students to assess the performance of an academic quality and activities. In addition the college Principal will provide feedback to the management about the developments taking place in the college. It also closely monitors the equitable distribution of resources, and plays an active role in providing information to the management about the deployment of teachers, student performance assessment, internal efficiency of the education system, resource allocation, and the distribution of teaching aids to the college. In academics attendance monitoring, Continuous assessments of students, e resources for students, time table, extra and co curricular activities, library, conducting examination etc, are performed. At college level faculty appointment and issuing certificates to the students , Institute fees, scholarship record, college level certificates like TC, bonafide ,fee receipt, admission etc and the documents required for various

procedures like admission particulars attending LIC inspection, uploading information to the apex bodies like PCI, RGUHS, BEA'S and AICTE will be done by college authorities. SMS and email notification also sent by the college authorities to all stake holders like parents, guardians of students about the institute academic performance, attendance of their kids. In students support, the college also has a module of mentoring the students on which mentee observations are recorded throughout the year. The college also has a module of conducting the parents meeting to collect the feed back and the developments taking in the college and to take any steps to improve further. It also provides information about total number of boys and girls passing successfully. Breakup of fees received is provided in another module. This covers fees received under different categories like tuition fees, admission fees, examination fees, certificate fees, penalty and other fees. The last module covers expenditure status of plan/non plan schemes. The object wise expenditure is given in detail. It covers aspects like salary, telephone, electricity, water supply, rent, publications and computer expenditure. It also explains about the actual expenditure of previous year, actual expenditure of the current year.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Oxford College of Pharmacy affiliated to Rajiv Gandhi University of Health Sciences, Bangalore and approved by the AICTE and PCI. The college offers B Pharm and Pharm.D which are of 4 years and 6 years course, with an intake of 100 and 30 respectively. In addition to that the college offers M.Pharm programs in Pharmaceutics, Pharmacognosy and Pharmacology Specializations with strength of 15,15 and 10 students each. The Institute follows the curriculum approved by the Rajiv Gandhi University of Health sciences and PCI. Our faculty members participate activities of various bodies meeting of the university such as Academic Council, Board of Studies (BOS). Institute has constituted an Academic Committee (AC) comprising of Principal, Dean academic, Dean administration, Dean examinations and Heads of the Department (HODs). Institute Academic Coordinator (IAC) and college Academic coordinators, responsible for planning and monitoring of overall academic activities and its functioning. Principal receives inputs from IQAC, Academic committee based on these inputs

Co-curricular and extra-curricular activities are planned in academic calendar. Each department prepares their academic calendar in line with the institute academic calendar. Principal conducts a common meeting with all teaching and non-teaching staff before commencement of every semester. Students are made aware of commencement of semester through common notice SMS and mail system. As per the prescribed syllabus of the University, HOD allocates the teaching load to faculty members who prepare their course plan in-line with the departmental academic calendar. Individual faculty prepares the plan of study unit wise before the commencement of semester. The detailed course file with course outcomes and program outcome is prepared by each faculty member. Schedule of internals, external and project examinations are displayed on notice board from time to time. Institute has adopted innovative and creative teaching learning process, tools and techniques by implementing advanced concept of pedagogy, use of ICT, learning management system, student centric methods, participative learning etc. for enhancing teaching and learning experience. The effective implementation of curriculum is ensured by supplementing classroom teaching with expert lectures, seminars, mini projects, in-house and industry supported projects, industry visits, industrial internships, hands-on-equipment, tutorials, case studies for Pharm.D, B.Pharm and M.Pharm courses'-learning through Cisco WebEx and Microsoft team platforms for classes, MOODLE, knowledge wall, Google sheet assignments, internal-tests etc. Contents beyond curriculum are identified and taught both in the classroom and in the laboratory to expose students to recent trends in the industry. Institute has taken initiative to provide soft skill training, value added courses and counseling for holistic development of students. IQAC ensures the progress of syllabus coverage every fortnight. Defaulters list is displayed every fortnight and schedule for make-up classes are prepared and executed. SMS are sent to the parents of defaulter students. Student's feedback is taken at the end of every month in a semester through online. Continuous assessment for Practical, Projects, Seminars, internal examination, assignment evaluation is being continuously monitored by Dean academic. Academic audit is the part of the teaching learning process which is reviewed.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
A Certificate course on Application of nanotechnology	NA	03/08/2019	30	This will help students for employment opportunities in industries.	students will come to know about Nanotechnology and its role in various dosage forms development for better therapeutic effect and patients compliance with safety.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BPharm	Pharmacy	01/01/2019
MPharm	Pharmaceutics	01/01/2019
MPharm	Pharmacology	01/01/2019
MPharm	Pharmacognosy	01/01/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value addition Course in Medical transcription	03/08/2019	29
Orientation programme for all UG and PG I year students	10/08/2019	136
UG students participation in University sponsored short time research activities	31/03/2020	3
Organised one day workshop on patient care for Pharma D students	15/02/2020	80
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Pharm D	Pharm.D	32
MPharm	Pharmaceutics	4
Pharm D	Pharm.D	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents

Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The objective of this work is to provide a framework for obtaining, summarizing, analyzing and if necessary bring the corrections for academic improvements and develop a better professional relationship between faculty and students and it is documented for further reference. This will enable the management to analyze the academic activities and if necessary bring the changes for better running of institution in the interest of all the stake holders and it will also help management to have a control on overall the programs run by The Oxford College of Pharmacy. Specifically, this Policy provides a framework for:

- #. Monitoring and improving the quality of students learning experiences through the timely collection, analysis and reporting of student feedback to concerning teaching faculty for further improvements in teaching and assessment.
- #. Providing students and stakeholders with the opportunity to actively participate in the continual improvement of programs.
- #. Recognizing, documenting, supporting and extending good practices for effective implementations of curriculum prescribed by the affiliated University.
- #. Ensures the students and stake holders regarding the consideration of feedback collected over time, including actions taken to address concerns raised in any feedback received.

The Academic Coordinator, the Administrative officer and examination coordinator are responsible for the collection, analysis and reporting of stakeholder feedback relating to academic programs. The responding to the feedback will be the responsibility of the Heads of Departments and the Principal. All students and stakeholders have the opportunity to provide feedback. Student feedback is an important component for evaluation of curriculum and co-curriculum programs. The feedback of Alumni, Graduates, post graduates, Parents, Industry partners and Academic peers also collected. Feedback processes will be systematic, rigorous and respectful of the rights of students and staff and will incorporate strategies to maximize student participation. A core set of questions will form the basis of a survey deployed to systematically evaluate teaching and learning in all UG and PG courses. Stakeholder feedback will be collected as required for specific purposes using methods appropriate for the specific feedback sought. All the feed backs received from various stakeholders are summarized and analysis is carried out at department level. Recommendations received from the heads are discussed in HODs meeting and forwarded to management for approval/sanctions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BPharm	LATERAL ENTRY	10	20	10
Pharm D	PB	10	35	7
Pharm D	Doctor of Pharmacy	30	180	25
MPharm	Pharmacognosy	10	0	0
MPharm	Pharmacology	15	30	3
MPharm	Pharmaceutics	15	30	9
BPharm	Pharmacy	100	500	91

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	101	44	15	14	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
48	48	5	5	1	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring students is a unique, interactive and target oriented system involving student to address common student problems ranging from raging, anxiety, stress, fear of change in the environment and home sickness and other academic worries. It is a process of creating a supporting relationship with teachers, parents and students aiming at comprehensive development of students. In this activity, mentor helps a less experienced student to bring them to a higher level of experience for values of life. Mentoring helps to shape an individual's beliefs and values in a positive way. There are many benefits of mentor-ship in student development that includes communication, interpersonal relationship, technical, verbal, motor and leadership skills along with creative thinking and motivating students for extracurricular activity. Counseling the students and teachers is the distinguished activity carried out at our college to prepare the students and teachers to face the real time challenges in the lives to handle isolation, anxiety, depression and other health problems. Through counseling, individual can explore alternatives, build on individual strengths and develop new skills. Counseling will give the opportunity in a quiet and supportive environment to take the time to stop, think and plan. With sensitive and caring feedback, individual will gain new awareness and learn to deal with challenges in new and productive ways. The Chairman, Student Counseling Cell supervises and effectively implements mentoring activity at college level. He has a team of coordinators at department level and first year to assist him in smooth operation of mentoring by all teachers. Students' Counseling Cell will hold a meeting frequently with all Mentor coordinators. The chief coordinator distributes the information if required in hard copy to the department mentors. HODS conducts the meeting once in the month within department and maintain the minutes. The process of mentoring includes appointment of teachers as mentors to the batch of 19 to 20 students of each class. This ensures that every student is allotted a mentor. Students allocated to specific mentor will remain with him/her till the completion of the semester. Then for next semester, new mentors are appointed who are teaching the subjects to the respective class. The mentor establishes the contact with the parents through telephonic discussion, appraise them about the development of their ward. The mentee meets the mentors once in a fortnight and the observations about mentee viz. achievements, doubts, fears, grievances etc. are recorded

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
521	48	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	48	0	13	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Mrs. Nagalakshmi R	Assistant Professor	Extraordinary effort and commitment in promoting emergency care education and imparting lifesaving skills to healthcare staff and general public Awarded by RGUHS JeevaRaksha Trust.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BPharm	PHAR	SEMESTER	24/09/2020	12/10/2020
Pharm D	PHAD	YEARLY	16/09/2020	03/10/2020
MPharm	MPH	SEMESTER	06/08/2020	13/08/2020
Pharm D	PBPH	YEARLY	16/09/2020	03/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The primary interest of Oxford College of Pharmacy is on its mission and vision by strengthening teaching learning process through meticulous and conscientious assessment and evaluation. Institute closely follows and goes behind all the reforms introduced by Rajiv Gandhi university of Health Sciences (RGUHS). RGUHS foresee the need for reforms in traditional examination and assessment system by evolving a credible, effective and transparent evaluation system that responds confidently to the challenges and newer demands of a knowledge society. Institute consistent practice of conducting class tests and assignments, tutorials which are part of assessment of the students. Improvement tests are conducted for academic performance improvement and confidence building, to give an opportunity to nonperforming students. Term work marks are allotted by maintaining Continuous Assessment Sheet by each teacher to evaluate performance of students during practical sessions. Academic progress of the students is monitored periodically in both the semesters by departmental committees specially constituted for this purpose. Remedial classes are taken for academically weaker students at the end of each term. The

following reforms are incorporated in internal assessment of PG courses.

Internal assessment is based on more than two unit tests, more than one assignment, and open book tests. • Various students' centric activities such as seminars, model making, group discussions, presentation, and demonstrations are applied for evaluation of student. Reforms such as online assignments and online assessments, open book tests are introduced for the benefit of the students. Regularly Test/Viva in class/practical is conducted for the students by respective subject teachers after the completion of the each lesson.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Rajiv Gandhi University of Health sciences (RGUHS) and follows academic calendar of RGUHS. Before commencement of each semester institute prepares its own academic calendar in line with university academic calendar. Based on Institute's academic calendar, department prepares its academic calendar showcasing events planned by individual department. It has a standard procedure to plan and develop curricular, co-curricular and extracurricular activities. Dates proposed by university for commencement and conclusion of semester examination are reflected in institute's calendar and strictly followed. Usually, practical examination period is of between 1 to 3 weeks and the university schedules Theory/ Practical /Oral examinations and appoints external examiners. This schedule is strictly followed by institute. Dean Academic and department academic Committees discuss and plan various academic, co-curricular, extracurricular and social activities in accordance with university calendar. All these activities are included in academic calendar of institute. Events like PHARMACIST day, expert lectures, cultural and sport events are planned before start of term. This advance planning makes teaching plan STRONG. Social activities such as NSS activities are planned as per academic calendar of RGUHS which are followed by institute. All departments prepare their academic calendar in accordance with Institute academic calendar. Various activities such as industrial visit, expert lecture, seminars/ workshops/ conferences, department social programs etc are included in department academic calendar. Teaching plan is prepared by each teacher which adheres to the academic calendar of institute. Department Academic Committee (DAC) has standard procedure of fortnight monitoring that ensures smooth conduction of lectures and practical sessions. Attendance of student is daily observed and absentees will be communicated to parents. Cumulative attendance and Defaulter student lists are displayed every fortnight as per the procedure. The students having attendance less than 75, have to attend the makeup classes of respective subjects every fortnight. . Status of syllabus completion, defaulter students is reviewed by HOD periodically and will be discussed in individual department faculty meeting. Continuous assessment system is weekly maintained by individual subject teacher as per the teaching plan of practical sessions. Internal examinations are conducted by all the departments on the dates planned in academic calendar. Results of internal assessment are declared and communicated to students within a scheduled time. Every department conducts project progress review and seminar presentations as per standard procedure set by each department according to academic calendar of department.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://theoxford.edu/pharmacy/pdf/PO%20and%20CO%20for%20Semester%20Courses.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
PBPH	Pharm D	POST BACCA LAUREATE	4	4	100
PHAR	BPharm	Pharmacy	83	63	77
PHAD	Pharm D	Doctor of Pharmacy	18	18	100
MPL	MPharm	Pharmacology	0	0	0
MPH	MPharm	Pharmaceutics	4	4	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.theoxford.edu/pharmacy/pdf/student%20satisfaction%20survey%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	730	Rajiv Gandhi University of Health Sciences, Bangalore.	300000	150000
Projects sponsored by the University	730	Rajiv Gandhi University of Health Sciences, Bangalore.	650000	97500
Students Research Projects (Other than compulsory by the University)	90	Rajiv Gandhi University of Health Sciences	0.43	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	Pharmaceutics Department	12/10/2019
Importance in selection	Pharmacology Department	09/08/2019

of research articles for PG PhD research work		
One day seminar on The Importance of Industry and institution collaboration in academy	Pharmacognosy Department	21/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Pharmaceutics Department	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Pharmacognosy	4	Nil
International	Pharmacy Practice	6	Nil
International	Pharmaceutical chemistry	1	Nil
International	Pharmacology	1	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Pharmacognosy	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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Current review on COVID-19 pandemic: a global perspective	Hyma sara varghesse	International Journal of Basic Clinical Pharmacology	2020	17	The Oxford College of Pharmacy	Nil
In vitro anticancer activity of silver and gold nanoparticles synthesized from Zingiber officinale Roscoe fresh and dried rhizomes against cancer cell lines.	Padmaa M Paarakh and Preethy Ani Jose	British Journal of Pharmaceutical and Medical Research	2020	17	The Oxford College of Pharmacy	Nil
Anti-tubercular activity of silver nanoparticle synthesized from the leaves of <i>Murraya koenigii</i> Linn and fruit peel of <i>Punica granatum</i> Linn.	Padmaa M Paarakh and Preethy Ani Jose	International Journal of Current Medical and Pharmaceutical Research	2020	17	The Oxford College of Pharmacy	Nil
In vitro anticancer activity of silver nanoparticle synthesized from leaves of <i>Murraya koenigii</i> against cancer cell lines.	Padmaa M Paarakh and Preethy Ani Jose	International Journal of Current Medical and Pharmaceutical Research	2019	17	The Oxford College of Pharmacy	Nil
Cathartus	M Padmaa Paarakh, S	Acta Scientific	2020	17	The Oxford	Nil

Roseus Linn-A Review.	Swathi, Tasneem Taj, V Tejashwini and B Tejashwini.	Pharmaceutical Sciences.			College of Pharmacy	
Current review on COVID-19 pandemic: a global perspective	Hymasara varghesse	International Journal of Basic Clinical Pharmacology	2020	17	The Oxford College of Pharmacy	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Cathartus Roseus Linn-A Review.	M Padma Paarakh, S Swathi, Tasneem Taj, V Tejashwini and B Tejashwini.	Acta Scientific Pharmaceutical Sciences.	2019	17	Nil	The Oxford College of Pharmacy
In vitro anticancer activity of silver nanoparticle synthesized from leaves of <i>Murraya koenigii</i> against cancer cell lines.	Padma M Paarakh and Preethy Ani Jose	International Journal of Current Medical and Pharmaceutical Research	2019	17	Nil	The Oxford College of Pharmacy
Anti-tubercular activity of silver nanoparticle synthesized from the leaves of <i>Murraya koenigii</i> Linn and fruit peel of <i>Punica granatum</i>	Padma M Paarakh	Acta Scientific Pharmaceutical Sciences	2020	17	Nil	The Oxford College of Pharmacy

Linn.						
In vitro anticancer activity of silver and gold nanoparticle synthesized from Zingiber officinale Roscoe fresh and dried rhizomes against cancer cell lines.	Padmaa M Paarakh and Preethy Ani Jose	British Journal of Pharmaceutical and Medical Research	2020	17	Nil	The Oxford College of Pharmacy
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	27	86	21	16
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Covid 19 care management	The Oxford Medical College hospital and research center	2	28
Sahaja Yoga meditation	Art of leaving team	15	450
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Basic life supporting training	RGUHS Jeevaraksha	Rajiv Gandhi University of Health Sciences, Bangalore	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Rajiv Gandhi University of Health Sciences, Bangalore	International Yoga Day	5	10
NSS	Rajiv Gandhi University of Health Sciences, Bangalore	Swachbharat Abhiyaan	4	30
NSS	Govt of Karnataka	telemedicine and consultancy in Covid-19	0	1
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Project on Cissus quadrangularis, Punica granatam gel	Dr. Sandhya sri.S	Internal	10
Project on preparation of Aloe vera and Propolis gel	Dr. Ankitha Ghosh	Internal	13
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Nil	The Oxford College of Pharmacy	Nil	Nil	Nil
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Skanda Life sciences pvt ltd	20/05/2019	Research	1
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
33.5	43.34

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Campus Area	Existing
Class rooms	Existing
Classrooms with LCD facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSOFT	Fully	12.0.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12543	5122043	1522	304730	14065	5426773
Reference Books	2179	2209249	270	62865	2449	2272114
e-Books	5526	3031000	0	0	5526	3031000
Journals	396	1145947	33	84775	429	1230722
e-Journals	1934	5943700	154	689800	2088	6633500
Digital Database	33	3031000	11	689800	44	3720800
CD & Video	30	3031000	10	689800	40	3720800

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	100	45	45	7	1	1	4	15	0
Added	0	0	0	0	0	0	0	0	0
Total	100	45	45	7	1	1	4	15	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
MICROSOFT TEAM	https://teams.microsoft.com/l/meetup-join/19%3a2ae3afe923554713844e7c9724333809%40thread.tacv2/1595221530479?context=%7b%22Tid%22%3a%2217712ef8-7969-4f3b-973d-754e65ccee50%22%2c%22Oid%22%3a%2268acc48a-e19a-4365-bfe3-766aac61d05e%22%7d

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8800000	6079605	4040000	1095837

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college management has provided adequate budget for the up-gradation and updating of infrastructure like equipment and library including digital library and online library. However there is a growing demand from both the faculty and students in using the various resources for updating their knowledge. The books and other resource materials are purchased regularly and made available for the faculty and the students. The college is a member of HELINET consortium and has access to science direct and ovid journals. Not only that since we have a very good computer facility, faculty and students have access to various on line journals. The faculty and students have access to full length articles by which they can update their knowledge and even can design their project works with latest technology .The smart class room facility, ICT facility, are provided. LCD projectors, films, documentaries, videos, ppt are maintained with the library. The equipment in the labs is maintained by means of annual maintenance contract or in case of urgency can be rectified immediately by calling a technical expert. The equipment /computers/chemicals/glass ware for the year will be decided by the central purchase committee consisting of senior

faculty members and purchase department. Students bring their requirements to the notice of the class teachers. The principal, senior faculty members with the student representatives convene a meeting once in a month or if required immediately. The requirements will be discussed in IQAC meeting and the college development committee as well and necessary action will be initiated to resolve the problems. Purchase of equipment depends upon the purchase committee comprising of Principal, HOD and members of the management. The college is having badminton ground, volley ball court and other play field where games like khokho can also be played. The requirements for the sports or athletics will be decided by the sports committee comprising of principal, faculty members and student representatives.

<http://www.theoxford.edu/pharmacy/#>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	1.Minority S(SSP) 2.B.C Fees concession 3. B.C Scholarship under food and accommodation. 4. B.C Post metric scheme 5. B C Post metric FRH scheme. 6. Minority	220	3000420
b)International	NA	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching	30/01/2020	210	INTERNAL
Yoga and Meditation	08/02/2020	400	INTRNAL
Basic life support training programme	19/09/2019	53	RGUHS sponsored basic life support Jeevarakhsa trust.
Personality development and career planning	27/02/2020	230	INTERNAL
Language Lab	05/08/2019	30	INTERNAL
Career Counseling	16/03/2020	40	INTERNAL
Guidance for competitive	07/12/2019	34	INTERNAL

examinations			
Bridge course	05/08/2019	125	INTERNAL
Soft Skill Development	24/09/2019	40	INTERNAL
Guest talk eduoriens skill development	02/12/2019	80	INTERNAL

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counseling Guidance for competitive Exam	40	32	2	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	07	0	7

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	15	B.Pharm	Pharmaceutical sciences	1. The Oxford College of Pharmacy, 2. Krupanidhu College of Pharmacy, 3. PES	M. Pharma

College of Pharmacy, 4. Kempegowda Institute of Medical Sciences (KIMS), Bangalore, 5. JSS College of pharmacy, Ooty, Tamilnadu

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	NA	Nil

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	NA	National	Nil	Nil	NA	NA
2019	NA	Internat ional	Nil	Nil	NA	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For smooth running of the college the management and the principal of the college has formed committees consisting of faculty members and students .These committees are formed for conducting the various activities of the college. 1. Sports committee 2. Cultural activities committee 3. Academic activities of committee 4. Anti-ragging committee 5. Student council. Sports committee is responsible for conducting various sports and athletics activities in the college and to identify the talent among the students to promote them to compete at the university and national level. Cultural activity committee is responsible for conducting the fresher's day to welcome the students joined in the various pharmacy courses in the college. It is also responsible for conducting various cultural activities during the annual day, pharmacy week celebration, world pharmacist day, ethnic day and also to conduct activities on various occasions of the college. The academic committee is responsible for framing the calendar of events on par with the Rajiv Gandhi University oh

Health Sciences, Bangalore calendar and to intimate the students and the faculty of the college well in advance. The responsibilities of the academic council is to bifurcate the syllabus equally for all the internal examination in all the subjects and also to intimate the holidays last working day of the college total number of working days , etc, and same will be intimated to the faculty and students before the commencement of the academic year /semester. The anti-ragging committee: This committee ensures zero ragging incidents in Student Grievance: This committee addresses student grievances and maintains harmony the Institute and also spreads awareness among students against any type of ragging activities. The anti ragging committee comprising of the principal of the college, senior faculty members of the college, hostel warden and one representative from the boys and girls of college, similarly anti-ragging squad also framed and conduct raids at hostel and other college premises frequently without any intimation. The college also having a sexual harassment Elimination committee compromising of senior faculty members of the college and girl students from various classes headed by the principal. The general council of the students is responsible for conducting the various activities in the college like guest lecture,workshops, career counseling, behavioral counseling, soft skill development, etc. The IQAC committee members and CDC (college development committee) also conducted swatch Bharath and waste management awareness program in the cafeteria and explained about the steps to be taken to maintain the cafeteria hygienically and improve the quality.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

125

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our Institute has vision and mission which are revolutionary in nature. To reach our goal the college management makes every one of the organization to involve in this process. The governance comprising of Governing Body and College Development Committee (CDC), Deans, department advisory committees and Internal Quality Assurance Cell (IQAC) play significant role in bringing the reforms towards keeping the Institute in the preferred list of all stake holders. The Institute believes in promoting a culture of delegation of powers through strategic policies. The Principal of Institute is assisted by HODs, Administrative Head, and Section in charges and coordinators of various committees in decision making process of the Institute. Faculty and staff are assigned with the roles and responsibility to work in a harmonious environment with complete transparency. IQAC has a well-developed process to ensure quality benchmarks of academic and administrative activities. Institute follows recruitment policies and service conditions as per the rules and regulations of

regulatory authorities. Institute has a perspective plan developed by Principal and HOD's with suggestions of IQAC, and college development committee members. Providing the quality education policy is done by providing requisite academic infrastructure, learning environment and harmonious work culture. Student's surveys and feedback from all the stakeholders plays pivotal role in framing and updating the policies. Internal Quality Assurance cell (IQAC) formulates appropriate considering the feedback from all the corners. This plan is forwarded to the governing body for approval. The Institution believes that involvement of all staff in decision making and implementing is necessary for professional and successful working culture.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum innovations are in tune with the university guidelines and goals with institution objectives emphasis on providing academic competence, knowledge in health care delivery and research. A three level process originating at the department level and curriculum committee based on need assessment through stake holders feedback, revision, by a committee of subject experts and approved by board of studies and academic council. Curriculum is revised /modified once in four years.
Teaching and Learning	<p>1. Academic calendar is prepared by the college on the basis of calendar of events of the University. The teaching is monitored in all the courses by Master plan, teaching plan course plan.</p> <p>2. Innovative methods- focus group discussions. 3. case based Discussion. 4. Continuous performance assessment card for all students. 5. Orientation on identification of slow learners and remedial classes are conducted for such students to improve their academic skills and build confidence in them regular interaction by mentors and subject teachers. In the present situation of COVID-19 pandemic the institution has continued academic activities by using different online platforms like ZOOM, Cisco-WebEx and Microsoft team from 23-3-20.in view of the covid -19 lockdown online classes have been conducted everyday as per the time table and zoom class recordings and ppt were sent to the students mail for reference purpose as and when</p>

	required.
Industry Interaction / Collaboration	<p>Our institution students are always encouraged to visit, train and carry out their dissertation work at different pharmaceutical industries. Inviting industrial experts to interact with the students to develop entrepreneurial skills. Industry visit is organized for UG and PG students as a part of curriculum activity.</p>
Examination and Evaluation	<p>Internal examinations have been conducted online using the software examly and examination was of descriptive type. Practicals were also conducted online using zoom software. Various activities pertaining to examination are carried out using 'ZOOM' software. Following tasks are executed using ZOOM. a. Exam schedules of University examinations b. List of seat numbers c. Examination Summary of students d. Block No and seating arrangements. e. Examination results Following activities are carried out online using university portal: a. Online examination (First year and Second Year UG students) b. Question papers of University Examinations (received electronically) c. Online1. Generation of examination application form hall tickets are computerized. 2. The processes of entry of IA marks, theory valuation marks, practical marks etc., are totally computerized. 3. Announcement of university examination results through online portal developed by University. 4. Coding of the script is done by University and it is send to different colleges by University and Digital evaluation is done for the answer script.</p>
Research and Development	<p>1. Research and Development committee of the institution is established to monitor and record Research work conducted in the institution. 2. Various committees are involved in monitoring research activities like ethics committee for humans and animal studies, synopsis review committee and dissertation review committee etc. 3. Faculties are encouraged for scientific research, paper presentations and publications. 4. Faculties are deputed for seminars and workshops for enhancing their research activities. 5. Facilities like study leaves, infrastructure, learning materials,</p>

equipment are provided by college to faculty for research promotion 6. Plagiarism undertaking is obtained from research scholars and post graduate students to monitor quality research.

Library, ICT and Physical Infrastructure / Instrumentation

1. New software has been installed. 2. News paper reading sections have been developed. 3. Access to full text articles through science direct, OVID etc. has enhanced quality teaching, learning and research. 4. E-learning facilities like Helinet consortium with online journal access is available. 5. Regular addition of latest books. 6. Library used e-library management software to handle the issue and returns, barcode generation and cataloguing of books. 7. Library providing question papers, syllabus, seniors dissertations, e-books etc. 8. The library follows Dewey decimal classification scheme for the classification of books and accordingly books arranged on book shelves. 9. Library has reprographic facilities. 10. Library follows open access system. 11. Internet facility with broadband connectivity of 4 MBPS is provided in the digital library. It provides large number of online journals, e-journals, e-books, online bibliography and email. Simultaneous 50 students can access digital library. 12. Library has online reading list bibliography compilation. 13. Identity cards for undergraduates is compulsory to avail book bank facility. 14. Feedback forms and suggestion boxes are reviewed regularly by Library advisory committee and strategies for improvement are planned and implemented. 15. CCTV cameras are placed in the reading and reference rooms of the library.

Human Resource Management

1. Teaching and non teaching faculty recruitment is based on merit and as per apex body's norms/guidelines. 2. Transparent system of working. 3. Faculty assessment is done through feedbacks from students, peer and administrative heads. 4. De-centralized administration.

Admission of Students

The admission to all the courses is done very systematically and in a professional manner. 1. The advertisement for admission notification is published in leading newspapers at state and national

levels. 2. The details of the programs, their duration, eligibility criteria, tuition fees etc are included in the prospectus and also posted on the website of the college. 3. Admission to all the courses is given on the basis of the percentage of Marks obtained by the students in the qualifying examinations and on the basis of merit

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admissions are based on the merit. Support is provided in form of mentorship, career guidance, counseling etc are for any problem related to study/support.
Planning and Development	In the beginning of the academic year itself, the teacher will be intimated regarding the subjects to be taught during the academic year. The class room and labs etc., will be informed to the faculty and to the students well in advance. Faculties are asked to submit lesson plan, plan of study before the beginning of semester/year. Principal will monitor frequently regarding the work done by the faculty is in relation with plan of study and any lagging observed will be intimated to the concerned faculty to take special classes so as to complete the syllabus as per the calendar of events
Administration	Administer staff will be under the control of The principal of the college.
Finance and Accounts	Finance and accounts will be maintained through customized software and it is decentralized.
Examination	College receives examination papers for SEM/Year students for all streams via online from RGUHS. Papers are assessed, downloaded and printed in a secure room provided for the same and its live web streaming is done which is monitored by University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2020	NIL	NIL	NIL	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Design of Experiments, Department Of Pharmaceuticals, The Oxford College of Pharmacy, Bangalore-68	NA	24/09/2019	24/09/2019	5	Nil
2020	Workshop on Personality Development and Career Planning, Department of PChemistry, The Oxford College of Pharmacy, Bangalore-68	NA	27/02/2020	27/02/2020	2	Nil
2020	The Oxford Institutions Faculty Development Programme -Fuel For Innovation - by Professor Nancy Johnson	NA	19/03/2020	19/03/2020	40	Nil
2020	Training session for Usage of Examly Software- Dr Padmaa	NA	01/06/2020	01/06/2020	20	Nil

M Paarakh

2020	Webinar on Scope of Clinical Research Associated Domains, Department of Pharmacy Practice, The Oxford College of Pharmacy, Bangalore-68	NA	26/06/2020	26/06/2020	12	Nil
2020	Training session for Usage of Microsoft Teams- Professor Nancy Johnson	NA	16/07/2020	16/07/2020	20	Nil
2020	Webinar on COVID 19 and Natural Products, Department of Pharmacognosy, The Oxford College of Pharmacy, Bangalore-68	NA	21/07/2020	21/07/2020	10	Nil
2019	Training Program on quality control/Assurance, manufacturing and industrial orientation in pharma industry, Dept of Pharmacognosy the oxford college of	NA	10/12/2019	10/12/2019	8	Nil

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Completed a course on Basic care life support (BCLS), held on 2nd August 2019, Organized by Oxford College of Pharmacy, Bengaluru.	3	02/08/2019	02/08/2019	01
Speaker in World Congress on Biotechnology-2019 Current Research Innovation in Biotechnology held on 28 and 29th August 2019 organised by J N Tata Auditorium, Indian Institute of Science, Bangalore	1	28/08/2019	28/08/2019	01
Participated in a 17th INDO-AFRICAN Conference on Global Challenges and innovations in Pharmaceutical Sciences, held on 7th september 2019, organized by APP Karnataka state Branch, APP Ethiopian International Branch.	1	07/09/2019	07/09/2019	01
Participated in a Workshop on Computer Aided Formulation and	5	24/09/2019	24/09/2019	01

Development, Held on 24th September 2019, Organized by department of Pharmaceutics, The Oxford College of Pharmacy, Bangalore.				
Attended a national seminar on the topic Training on quality cont rol/assurance, manufacturing and industrial orientation in pharma industry, held on 12th october, 2019 organized by the Department of Pharmcognosy ,The Oxford College of Pharmacy, Bang	8	12/10/2019	12/10/2019	01
Participated in one day training session on IBTC-2020, held on 27th February 2020, organized by Team IBTC at the Oxford college of Pharmacy, Bangalore.	4	27/02/2020	27/02/2020	01
Completed a activity on Cor onavirus2019(CO VID-19),on April 4th 2020, Offered by AACC learning lab, Massachusetts Medical Society.	5	04/04/2020	04/04/2020	01
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
48	48	30	30

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF/PPF/ staff quarters/free transportation etc.,	EPF/PPF/ESI schemes/Oxford health card/ free transportation/quarters	Scholarships/student safety insurance policy/ hostel facility/mess for students/transport facility/ sport facilities/separate NRI Cell

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES, the internal audit is done by the Institution every academic year, where-in regular checks are made with regard to all payments including disbursement of scholarship, salaries paid and received as well as monitoring the expenses with regard to consumables and purchase of equipments. Internal audit is a part of regular maintenance of accounts. Audits Conducted • Administrative Academic • Gender • Green

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Principal NAAC Coordinator Coordinator from Sister Concern
Administrative	No	Null	Yes	Principal NAAC Coordinator Coordinator from Sister Concern

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. College has parent-teacher association. 2. Orientations for parents and fresher are every year followed by parent teacher association meetings. 3. The

minutes are documented and actions taken reports of previous meetings are brought to the notice of parents. 4. Feedback forms are obtained from parents.5. Suggestions if any by the parents are taken into considerations and implemented by the college authority.

6.5.3 – Development programmes for support staff (at least three)

1. Supporting staffs are trained during University examination to pack and seal bundles of answer booklets. 2. Checking students prior their entry to examination hall etc for smooth conduct of examination. 3. Trained and conducted awareness program on COVID-19 Pandemic and how to check and allow the students into entering RGUHS exam center in final exams. 4. Support staffs for laboratories are trained for handling chemicals, particularly hazards chemicals like concentrated acids, and trained them to maintain clean and neat laboratories.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Collaboration with industry is in process. 2. Drug information and patient counseling center is established, 3. Welfare schemes and career advancement are implemented for students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Design of Experiments, Department Of Pharmaceutics, The Oxford College of Pharmacy, Bangalore-68	24/09/2019	24/09/2019	24/09/2020	5
2020	The Oxford Institutions Faculty Development Programme -Fuel For Innovation - by Professor Nancy Johnson	19/03/2020	19/03/2020	19/03/2020	40
2020	Webinar on COVID 19 and Natural Products, Department	12/07/2020	12/07/2020	12/07/2020	6

of Pharmacology, The Oxford College of Pharmacy, Bangalore-68

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
I AM GENERATION EQUILITY: REALISING WOMEN RIGHTS06/	06/03/2020	06/03/2020	55	0
ACHIEVING GENDER EQUALITY IN INDIA: WHAT WORKS AND WHAT DOESNT?	16/04/2020	16/04/2020	30	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

900 KWH MET BY SOLAR PANEL 200 KWH MET BY GENERATOR

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	13/08/2019	8	Camp-Electronic city, Bangalore	Given awareness regarding disease,	2

						dosage, side effects so as to improve quality of life	
2019	1	1	06/08/2019	2	Workshop on waste paper management	Reduce the usage of plastic covers in the campus surroundings	306
2019	1	1	14/08/2019	4	Swachh Bharat Abhiyan 2019	Awareness program for keeping the surrounding clean	34
2019	1	1	29/08/2019	4	Fit India Movement 2019	Pledge to be Fit healthy for betterment of their health in turn to be art of healthy India	400
2019	1	1	03/09/2019	3	Sumeru Sandhya-2019	Event was filled with blissful meditation skill of leading a balanced life, for better healthy life	43
2019	1	1	04/10/2019	2	Go Green 2019	Awareness program of water conservation keeping	24

						the surrounding clean green	
2019	1	1	26/10/2019	8	Camp-L T Limited Construction, Guest line Bangalore	Patients of different age groups were addressed, essential vitals were recorded known drug interactions were brought in the notice of physician so as to improve the quality of patients	3
2020	1	1	18/06/2020	2	Observing mask day 2020	Awareness about the importance of wearing a mask as a preventive measure against COVID 19	200
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders	01/08/2019	http://www.theoxford.edu/pharmacy/pdf/Code20of20ethics20and20Human20values20as20per20statutory20Bodies.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National youth day "Challenging	11/01/2020	11/01/2020	112

youth power for nation building".			
"Cast your vote ethical" in collaboration with Election Commission	25/01/2020	25/01/2020	150

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.The Pharmacy college is maintaining herbal garden consisting of medicinal plants. 2.The staff and students are trained in waste disposal management and the college is located in environmentally friendly campus. 3.The Institute encourages the students to use bicycles, and there is a separate bicycle stand for the students too. 4. The institute also encourages the students and staff to use public transport as means of commute to and from the college. With the introduction of metro, the commute has become a lot easier for some students and staff. 5.IQAC also issued a notice after the meeting to make the institute's campus plastic free campus, and to introduce paperless office. 6.The NSS and IQAC also encourages a green campus and strives towards it. Workshops are conducted to create awareness among students for the same. 7.The Institute also conducts Green Audit in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices to upload on website for academic year 2019-20. # Practice 1
 Title: Green and clean environment. Objective: Progress is very much needed for the evolution sustainability of mankind with a definite ecological balance. Being developed is indeed a necessity to keep ourselves abreast with changing times but fighting a major issues like pollution, global warming, outnumbered disease evolution due to lack of cleanliness. By taking small initiatives like planting trees, raising awareness, conducting practical sessions on maintaining cleanliness and self-hygiene, we can create a dynamic eco-friendly environment. The Oxford College of Pharmacy has been contributing substantially in nurturing environment by conducting various activities, implementing novel practices and adhering to green cleaning policy. Background: Mere manifestation on the recent applications towards safeguarding the environment .Lack of required resources in maintaining the clean environment is the major drawbacks that need to be taken care. The Practice: Considering the present situation, The College has decided to put necessary efforts in possibly shaping the environment by forming a team with dedicated volunteers. The team so far has organized events like Swachh bharaat abhiyan in and around campus for promoting environmental awareness, a practical session on hand washing techniques disease prevention for spreading importance of self-hygiene, Adopting a plastic free zone policy and also plantation of trees. Evidence of Success: The College now witnesses the efforts contributed by volunteers for its greener and cleaner outlook compared to earlier days. Problems Encountered and Resources Required: Additional financial support can help to implement many awareness programs and also to conduct various theoretical practical sessions by environmentalists for obtaining guidance on better clean keeping practices. Practice#2 Title: Updating Teaching and Learning process: We believe in change according to need of the hour for the betterment of students, faculty and institution. The pandemic COVID-19 has created many problems across the globe, it is not only affected the normal life also on academic activities. To overcome the difficulty faced by students and teachers in academic activities, we have started online teaching and learning by taking regular classes with according to calendar of events. We are using different software platforms like ZOOM,

CISCO WEBEX and MICROSOFT TEAM. These software platforms are used for conducting both theory and practical classes along with evaluation of students' academic performance by conducting online MCQ tests, writing the answer tests, etc. By having these online academic activities we are taking care of student's regular classes and engaged them in regular studies. From this method we have made students to involve their studies and complete the syllabus as per planned. From this the students are got the benefits of understanding the subject in the absence of physical classes and because of sharing videos of our online classes they can watch these class videos again and understand the subject. We have encouraged students particularly PG and Final year students to have interaction session through these platforms, so that they can improve their communication skills and feel like the online classes are like physical class. Students are encouraged to present seminars from their syllabus or project work, on these platforms regularly in the presence of subject teachers and respective class students virtually. From these activities students have learned online presentation, which is necessary for their future jobs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.theoxford.edu/pharmacy/pdf/NAAC%20CRITERION%207.2.1%20INSTITUTION%20BEST%20PRACTICES.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College Vision: • Single window delivery of total pharmacy healthcare needs • Total quality management in service education • To train general, specialized, allied pharmacy professional to meet regional national pharmacy healthcare service • Work to contribute to goal pharmacy healthcare knowledge skills • To impart knowledge interact with organizations of similar interest • Be efficient, effective, community acceptable in education, service and research • Fostering global competencies, inculcating value system among learners • Promote use of technology of relevance • Reach the unreachable with awareness, education service • Serve the underserved • Excellent pharmacy health education service systems for community development Mission: • Learner centered Pharmacy health care education • Patient centered service • Community oriented research • Strong community relationship • Serve the under served • Meet the regional, national and global Pharmacy health care educational needs • Inter organizational linkage • Strategic future oriented planning The Oxford College of Pharmacy, one of the flagships of Oxford Group of Institutions, managed by Children's Education Society (Regd.) was started in the year 1992. Dedicated staff, excellent facilities and a committed management have effectively combined to make The Oxford College of Pharmacy a name to cherish with. Governing Council Members: S N V L NarasimhaRaju - President, Children's Education Society, Mr. Shivabasavappa - Member, Dr B A Venkatesh University Nominee, Dr G Parthasarathy- Member, Dr Karthikeyan -Member, Dr M Padmaa Paarakh -Member Secretary. The academic council formulates directions on content and learning methods, approves syllabus and course plan. it is presided over by the academic advisor and has expert members from in-house faculty and from functional level Industry and business outside. Perspective Plan has been prepared in consultation with faculty members and other stakeholders. The perspective plan covers the following broad areas: section 1 : Academic section 2: Infrastructure section 3: Nature and environment protection section 4: Talent acquisition and retention section 5: Student quality development section 6: Corporate Industry Interaction section. One area of thrust is to equip the students with the necessary skills, aptitudes and knowledge, firstly to get placements and then to become effective corporate leaders. Strategy with the

above in view, the strategies adopted by us as follows:- focus on academics, inculcating industry oriented skills and aptitudes and placement of student.

Provide the weblink of the institution

<http://www.theoxford.edu/pharmacy/mission-vision.htm>

8.Future Plans of Actions for Next Academic Year

The academic year -2020-21, we have planned for academic improvements, research grants and publications, challenges of COVID-19 and it's overcome. As a team The Oxford College of Pharmacy, we have decided to work on research grants from various funding sources like AICTE, RGUHS, State govts like VGST, central govt funding sources and international funding agencies for research activities. We have planned to work on research publications in UGC approved impact factor journals. The same is discussed with respective department HODS and all faculties. In present challenging time of COVID-19, we are working on the smooth and effective teaching and learning activities should go on as per calendar of events without any deviation. We have started classes for both theory and practical on virtual platform like ZOOM, CISCO WEBEX. Presently we are using Microsoft team for teaching, learning and assessment activities. We have planned to have personnel development programs, innovative learning process, improve the academic skills of the students, improve their examination result or academic performance, encourage students to get university topper result, participation in competitive exams like GPAT. We planned to train them to excel their academic and competitive exams. We have planned to send students our institution to participate in National and international sports and cultural activities. Being as responsible education institution, we have planned to educate people about pandemic COVID -19 effects and how to protect in surrounding area of institution and near villages. For the environment, we have planned to add more plants to our campus by doing plantation, continue to maintain the plastic free zone campus, use the natural resources like solar energy for benefits of environment. We have planned to maintain total hygienic in and around the campus by spraying pesticides, providing hand sanitizer for campus visiting people. As a responsible institution we have planned to conduct COVID-19 test for all the students and staff members before starting the physical class. We the The Oxford College Pharmacy have planned many best practices for the betterment of students, staff and society for the academic year 2020-21.